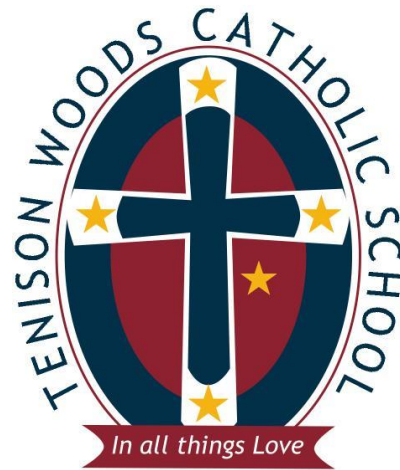


# Tenison Woods Catholic School

a faith filled community with a commitment to

*Inspire* ★ *Innovate* ★ *Excel*



## ANNUAL GENERAL MEETING FOR YEAR 2022 8 MARCH 2023



## Contents

AGENDA .....	3
MINUTES OF AGM FOR YEAR 2022.....	4
CHAIRPERSON REPORT – Chris Angelopoulos .....	7
PRINCIPAL REPORT – Ben Catalano .....	9
PARISH REPORT – Fr Long Hai Nguyen .....	13
FINANCE REPORT – Ally Gosling.....	15
RELIGIOUS IDENTITY AND MISSION – Rita Campbell.....	25
LEADER OF LEARNING – Claire Little.....	29
ITALIAN – Daniela Larritt.....	31
SCHOOL SPORT – Katie Cummings .....	32
STEM – Kim Martin .....	34
WELLBEING – Courtney Quigley .....	35
P & F REPORT – Jess Rainsford.....	39
WHS – Linda Wooley.....	41

# AGENDA

1 Welcome & Gathering		
1.1	Meeting Start Time:	7.00pm
1.2	Present:	
1.3	Apologies:	
1.4	Welcome:	
1.5	Opening Prayer:	Rita Campbell
1.6	Strategic Plan	Ben Catalano
1.7	Confirmation of Previous Minutes:	23 March 2022

2 Voting of Nominees and Introduce New Board	
Nominations from:	

3 Reports	
3.1	Chairperson
3.2	Principal
3.3	Parish
3.4	Finance
3.5	APRIM
3.6	Teaching and Learning
	Italian / STEM / School Sport / Well-being
3.7	Parents and Friends
3.8	WHS

4 Conclusion		
4.1	Date of next meeting:	TBA
4.2	Meeting Closed:	

# MINUTES OF AGM FOR YEAR 2022

Tenison Woods Catholic Primary School AGM Minutes

**'Confidential'**

Year 2021 23 March 2022

1. Welcome & Gathering		
1.1	<b>Meeting Start Time:</b>	7.00pm
1.2	<b>Present:</b>	Chris Angelopoulos, Amelia Scarfo, Ben Catalano, Carissa Spenceley, Courtney Quigley, Paula Freer, Daniela Larritt, Gina Margush, Jane O'Donoghue, Jess Rainsford, Rebecca Jucha, Kate Mainprize, Kirsty Miller, Lee Pryor, Linda Wooley, Nick Finn, Rita Campbell, Sarah Byrne, Sarah Wiley, Tiana Bergamaschi, Tomara Brown, Toni Hall, Ally Gosling and David Wylie
1.3	<b>Apologies:</b>	Claire Little, Matthew Arentz, Fr Long Hai
1.4	<b>Minutes:</b>	Paula Freer
1.5	<b>Welcome:</b>	Ben Catalano
1.6	<b>Opening Prayer:</b>	Rita Campbell
1.7	<b>Confirmation of Previous Minutes:</b>	17 March 2021 It was <b>MOVED</b> by Jess Rainsford, Gina Margush 2 <sup>nd</sup> that the Minutes represent a true and correct depiction of the previous meeting.
2. Voting of Nominees and Introduce New Board		
2.1	<p>Delmy Ramirez, Ally Gosling and Antonia Damianos term on the board concluded and both Ally and Antonia renominate for 2 positions on the board. The positions are for a 2 year term. No voting required; 1 current member standing down and 1 new member.</p> <p><b>Member standing down</b> Delmy Ramirez</p> <p><b>New Member</b> David Wiley Accepted by Ben Catalano</p>	
2.2	<p><b>New Tenison Woods School Board members for 2021 are:</b></p> <ul style="list-style-type: none"> <li>➤ Fr Long Hai -President</li> <li>➤ Ben Catalano -Principal</li> <li>➤ Claire Little- Staff Representative</li> <li>➤ Jess Rainsford - P &amp; F Chairperson</li> <li>➤ Ian Gardiner - Parish Representative</li> <li>➤ Matt Arentz – extended 2 year; Chairperson</li> <li>➤ Chris Angelopoulos – last year of 2 year term</li> <li>➤ Rebecca Jucha – last year of 2 year term</li> <li>➤ Kirsty Miller – last year of 2 year term</li> <li>➤ Antonia Damianos – extended 1 year</li> <li>➤ Ally Gosling – extended 1 year</li> <li>➤ David Wiley -2 year term</li> </ul> <p>Announced by Ben Catalano</p>	
3. Tabled Reports		
3.1	<p><b>Chairperson Report:</b> Matthew Arentz Report Tabled by Matthew Arentz – presented by Ben Catalano</p>	

	<ul style="list-style-type: none"> <li>➤ Welcomed new Board member; recognised and thanked outgoing Board member for their time and contribution to the School.</li> <li>➤ Thanked TWCS staff for their stability through another challenging year.</li> <li>➤ Acknowledged Staff movements with thanks; special mention for Lucia Ciocca &amp; Anna Pivato for their contributions to TWCS.</li> <li>➤ Acknowledged Peter Mercer with appreciation for the leadership navigating through 2021</li> <li>➤ Recognised the P&amp;F and their amazing efforts throughout 2021; led wonderfully well by Jess Rainsford. Thank you for funds raised, \$20K being donated to school.</li> <li>➤ Recognised Father Peter Zwaans for his contribution to the Parish &amp; school community, acknowledged how extremely valuable the partnership is between the Parish and School</li> <li>➤ Recognised increase in enrolments</li> <li>➤ Before School Care to be introduced in term 2, 2022</li> <li>➤ Thanked the 2021 School Board members for their time and contribution in 2021</li> </ul> <p>It was <b>MOVED</b> by Chris Angelopoulos 2<sup>nd</sup> Gina Margush to accept this Report.....<b>CARRIED</b></p>
<p><b>3.2</b></p>	<p><b>Principal Report:</b> Ben Catalano Report tabled by Ben Catalano</p> <ul style="list-style-type: none"> <li>➤ Acknowledged with gratitude &amp; pride being welcomed to the School community</li> <li>➤ Thank you to Peter Mercer for stepping into the role as Principal amongst the madness of COVID-19 and maintain a sense of normality and best wishes as he moves to the Northern suburbs</li> <li>➤ Addressed staff movements in 2021/2022, with thanks for their contributions; acknowledged Anna Pivato &amp; Lucia Ciocca</li> <li>➤ Welcomed new staff to TWCS – very proud and appreciate the value added to the community and their educational expertise</li> <li>➤ Advised of Fr Peter Zwaans being reassigned to Mt Gambier/Millcent Parish and welcomed Fr Long Hai to TWCS</li> <li>➤ Thanked the P&amp;F – thriving schools are due to the people in them. Acknowledged fundraising through 2021</li> <li>➤ Future Direction: expressed appreciation to the TWCS leadership team for conversations and support. 2022 committed to evidence based programs/initiatives with training, staff &amp; resources; engaging in investing in additional specialist support also</li> <li>➤ Thank you to Board members</li> <li>➤ Acknowledged significant capital works over 2021-2022 school holidays with thanks to Paula Freer &amp; Gary Baldwin for facilitating the many projects</li> </ul> <p>It was <b>MOVED</b> by Ally Gosling 2<sup>nd</sup> Rita Campbell to accept this Report.....<b>CARRIED</b></p>
<p><b>3.3</b></p>	<p><b>Parish Report:</b> Fr Long Hai Nguyen Tabled by Ben Catalano</p> <ul style="list-style-type: none"> <li>➤ Welcome to Fr Long Hai</li> <li>➤ Introduced Fr Long Hai</li> <li>➤ Looking forward to working with Fr Long Hai and resuming School Mass</li> </ul> <p>It was <b>MOVED</b> by Jess Rainsford 2<sup>nd</sup> Rebecca Wooley to accept this Report.....<b>CARRIED</b></p>
<p><b>3.4</b></p>	<p><b>Finance Report:</b> Ally Gosling Report tabled by Ally Gosling</p>

	<ul style="list-style-type: none"> <li>➤ Surplus cash flow budget in 2021 \$453,154</li> <li>➤ Outstanding Debtors – unprecedented credit balance -\$1193.09</li> <li>➤ Capital spending for 2021 \$61,360, with 285,845 accrued for purchase of new IT devices and maintenance and improvements over 2021-2022 school holidays – P&amp;F donated \$20k for upgrade of Court</li> </ul> <p><b>Budget</b> for 2022 of \$6,433.00 was presented at the AGM <b>MOVED</b> by Kirsty Miller, Rebecca Jucha 2<sup>nd</sup> to accept this budget .....<b>CARRIED</b>.</p> <p>It was <b>MOVED</b> by Sarah Byrne 2<sup>nd</sup> Chris Angelopolous to accept this Report.....<b>CARRIED</b></p>
<b>3.5</b>	<p><b>Religious Identity and Mission:</b> Rita Campbell</p> <p>Report tabled by Rita Campbell</p> <ul style="list-style-type: none"> <li>➤ Acknowledged the unique school and community with the sense of belonging as our motto – “in all things love”</li> </ul> <p>It was <b>MOVED</b> by Linda Wooley 2<sup>nd</sup> David Wiley to accept this Report.....<b>CARRIED</b></p>
<b>3.6</b>	<p><b>Staff Report:</b> Sarah Byrne</p> <p>Report tabled by Sarah Byrne</p> <ul style="list-style-type: none"> <li>➤ 3 year of visible learning with Corwin complete – accepted practice across school</li> <li>➤ Continuing Clarity Suite model</li> <li>➤ Addressed each area of learning as outlined in the AGM report</li> </ul> <p>It was <b>MOVED</b> by Rita Campbell 2<sup>nd</sup> Kirsty Miller to accept this Report.....<b>CARRIED</b></p>
<b>3.7</b>	<p><b>P &amp; F Report:</b> Jess Rainsford</p> <p>Report tabled by Jess Rainsford</p> <ul style="list-style-type: none"> <li>➤ Acknowledged the committee &amp; school community</li> <li>➤ Acknowledged success of fundraising efforts: wine drives, Bunnings BBQ, Quiz Night – thank you to Hilton Lawyers, welcome coffee morning, pasta day, Bakers Delight pizza days, twilight picnic, Shrove Tuesday, Mother’s Day &amp; Father’s Day stalls, wellbeing day sausage sizzles, ice blocks</li> <li>➤ Thanked the P&amp;F members, volunteers and school community for their support</li> <li>➤ Advised of substantial financial donation of \$20K towards the court resurfacing upgrade</li> </ul> <p>It was <b>MOVED</b> by Ally Gosling 2<sup>nd</sup> Chris Angelopoulos to accept this Report.....<b>CARRIED</b></p>
<b>3.8</b>	<p><b>W.H.S. Report:</b> Linda Wooley</p> <p>Report tabled by Ben Catalano</p> <p>It was <b>MOVED</b> by Jess Rainsford 2<sup>nd</sup> Kirsty Miller to accept this report.....<b>CARRIED</b></p>
<b>4. Conclusion</b>	
<b>4.1</b>	<p><b>Date of next meeting:</b> 8 March 2023</p>
<b>4.2</b>	<p><b>Meeting Closed:</b> 8.07pm</p>
<b>5. Chairperson’s Signature that Minutes have been tabled</b>	
Chairperson:	
Signature:	

## **CHAIRPERSON REPORT – Chris Angelopoulos**

Welcome to the Tenison Woods Catholic School Annual General Meeting for 2022

This has been my second year on the Board and my first full year as Chairperson.

In 2022, our School Board comprised of:

Father Long Hai (President);  
Ben Catalano (Principal)  
Claire Little (Staff Representative);  
Diana Dente (Correspondence/Secretary);  
Chris Angelopoulos (Chairperson);  
Kristy Miller (Deputy Chair);  
Ally Gosling (Finance Chairperson);  
Rebecca Jucha;  
Antonia Damianos;  
David Wylie;  
Jess Rainsford (Parents & Friends Chairperson); and  
Peter Southam (Parish Representative).

### **PRINCIPAL**

Ben Catalano came to the school community in Term 4 of 2021 and made an instant impact, not only from an educational front but also guiding the school community into the future with plans of further development and expansion. The school was blessed with a principal who was appointed for the long haul that brought a positive vision with him.

The introduction of a variety of educational programs to assist students who might be lagging in development, such as MiniLit, and the employment of specialised teaching staff has provided a massive influence. I witnessed this first hand with my own child who was selected for MiniLit in 2022 due to reading and sound/word matching difficulties. By Term 3 he was reading books and matching words to sounds all on his own and his writing improved significantly. Words cannot express my gratitude to the care and support given to him and all the students who were identified and required that little extra help.

### **STRATEGIC AND MASTER PLAN**

Through his commitment to the Tenison Woods community and working closely with the school Board, Ben initiated a Strategic Plan and a Master Building plan. This included thorough conversations and consultation with students, parents, members of the Parish, staff and also members of the Board. The year ahead is already packed with projects and works and on behalf of the Board, I thank Ben for all his efforts in guiding us into an exciting future.

### **FEES AND SCHOOL ENROLMENTS**

In 2022, the Board approved to keep school fees at \$2,990.00, which were reduced the previous year. It was also discussed and approved that students entering the school in term 3 would not need to pay fees for the two terms.

The school free restructure was designed to help increase enrolments and bring new families to the school community. The reduction also brought some relief to existing families especially in the current climate of interest rate rises and higher cost of living prices.

Our enrolments have increased over 2022 and projected to pass 200 students by mid 2023.

### **FINANCE**

Under the excellent guidance of Paula Freer, our net cash flow for 2022 ended in surplus and the school financial position has remained in a very positive state.

Considering that there were unplanned staffing and additional asset/repair costs in 2022, our budget for 2023 is in a very healthy state.

### **DEPARTURES**

It is with some sadness, but much gratitude, that I announce the departure of several Board members at this AGM.

Rebecca Jucha and Antonia Damianos have decided to step away from the school Board due to other commitments.

Jess Rainsford will be leaving the Board as it is the conclusion of time as P&F chairperson.

I would like to take the opportunity to thank Rebecca, Antonia and Jess for their contributions to the work of the Board, be it via regular reports or participation in robust discussion.

### **Closing**

2022 was a year of change for the better and for the future. With an established and permanent Principal, I can comfortably comment that we are headed the right way and on a very fruitful path. The school community is growing and all the new families, from all different cultures, are contributing in creating a really special western suburbs educational hub.

Thank you to all the members for their time, opinions and efforts to progress the work of the School and Finance Boards in 2022.

Regards,  
Chris Angelopoulos



## **PRINCIPAL REPORT – Ben Catalano**

Throughout the COVID pandemic educational settings had been impacted in a variety of different ways. Mainly in the way that access to schools was managed, meaning parents and support staff, allied health professionals and grandparents were restricted in being able to come into schools. In 2022 the COVID pandemic impacted schools in a far greater way. We started the 2022 school year with only our youngest of learners allowed on site with the vast majority of children starting their school year at home behind a computer screen. To the credit of the entire community, we were able to pivot to online learning in an efficient and meaningful way. During Week 0, we ensured every family in our school had access to their device, were connected with their new classroom teacher and were connected with their peers. When day one came about our children were engaged together in purposeful learning, social connections and collaboration in a way that was only possible because of the talented and dedicated staff that we have at Tenison Woods.

Throughout the year, restrictions started to lift which allowed our community to start to come together in the more traditional way. We were able to have gathering events such as Carnevale parade, Shrove Tuesday, Father's Day breakfast, book week parade, Christmas carols, sports day and a range of parent workshops. One thing that became evident to many throughout 2022 was the commitment and dedication of the staff, the children and the families to ensure that the sense of community and connection remained a vital part of the Tenison Woods Catholic school community.

2022 proved to be a year of growth and celebration. It was the year that we celebrated the official opening of the upper primary building. It was the year that we celebrated 25 years since the amalgamation of Kilmara Catholic School and Saint Joseph School Richmond. This celebration whilst held at the beginning of November was a wet and windy day. But the weather did not deter the children and the adults that gathered to celebrate this special day. Led by Archbishop O'Reagan with South Australian Commission for Catholic Schools chairperson, Dennis Ralph in attendance as well as the director of Catholic Education, Dr Neil McGoran. In speaking so highly of the children and the community that we have here Tenison Woods, it was great to see past parents, staff and children coming back to Tenison Woods to see the amazing changes that have taken place in the last few years.

2022 saw enrolment growth within the school reach the highest levels that the school has ever seen, we reached a total enrolment in August of 214 children which included our new receptions that started in the middle of the year intake. This increase is a direct response to the work of previous school leadership teams, staff and community members in promoting this beautiful school that we have at Tenison Woods. As we continue to look forward into the future we need to ensure that with added growth in enrolments we have a dedication to ensuring that our sense of community, our sense of connection and our sense of belonging continues to be a foundation stone of our school. We will be needing to ensure that our physical spaces offer opportunities for the children, staff and families to engage in best practise learning opportunities to explore themselves as learners, as athletes, as musicians, as artists, as technicians, as environmentalists and as developing human beings.

Upon reflection when I am asked what makes Tenison Woods tick there are so many elements to my answers, however I am a true believer that our faith continues to underpin our practises, our

philosophies and our beliefs about what it means to be a member of Tenison Woods Catholic school. We continued our strong emphasis on well-being, on ensuring that we have an explicitly taught well-being curriculum that provides all children from Reception through the Year 6, the toolkit that they need to be successful and flourish in an ever changing world and society. We were blessed to have Courtney Quigley as our well-being leader who led our support for children, for staff and for their families. We had four very successful and exciting well-being days throughout the year starting with our trip down to Weigall Reserve in Term One where Ash Manuel from Growing with Gratitude launched our well-being day with a wonderful speech / presentation to our children and staff about what it means to be resilient, what it means to be filled with gratitude.

During the latter part of 2022, the Leadership Team developed a regional project with funding support from CESA that places Allied Health and Wellbeing professionals in four local Catholic schools. As the lead school, we are joined by St Francis, St John the Baptist and Dominican School in implementing best practice approaches to wellbeing and support for children with complex learning and behavioural needs. Courtney Quigley, Karlee Cave and Gaby Barendregt are the key staff working across these four schools. This is a ground-breaking approach that establishes the direct link between whole school wellbeing practices and student learning outcomes.

During 2022, we undertook a significant review of the teaching and learning programs with a deliberate decision to only use evidence-based, researched practices. This led to the introduction of a number of significant investments that resulted in improved learning outcomes in literacy across Reception to Year 6. Through the leadership of Claire Little and Sarah Byrne, the following were implemented:

- Structured synthetic phonics program Rec-Yr 6
- Multi-sensory literacy approaches Rec-Yr 6
- Decodable readers Rec-Yr 6
- Screening of all Rec-Yr 6 students in foundational literacy skills (DIBELS, PASM, PAST)
- Intervention models – Pre-Lit, Mini-Lit, PLD intervention
- Professional Development for teaching and ESO staff in
  - o Literacy practices
  - o Intervention needs
  - o Data analysis
- Literacy Intervention and EALD ESO positions were created

The School Board was very busy during 2022, with two major pieces of work. First was the consultation support of a new strategic plan. Consultancy firm Tatu conducted staff, parent and student consultation to develop a clear picture of what makes Tenison Woods such a special space. I look forward to sharing the Strategic Plan with our community. This strategy will help guide our school towards continual improvement, offering spaces and programs that meet the needs of our community. Another significant piece of work that was led by the Board was the review and negotiations for the extension of our Out of School Hours Care provided by Camp Australia. After a careful and thorough review of all possibilities, it was decided to open up to tender the OSHC service. Camp Australia were the successful bidders in remaining the provider. It was great to see the extension of the services to include Before School Care in 2022 and Pupil Free Days / Vacation Care days in 2023.

With COVID continuing to impact the life of schools, the Parents and Friends committee remained committed to providing opportunities for our community to gather, connect and spend time together. Led by Chairperson Jess Rainsford and the Executive, the P&F were responsible for organising and support school events such as:

Shrove Tuesday pancakes

The Democracy Sausage (both Federal and State Elections)

Bunnings BBQ

Father's Day breakfast

Wine Drives

Carol's night

Sports Day

Parent Education workshops

Just to name a few.

The strength of our parent volunteers has been a significant support for our children and school community. A very big thank you to Jess Rainsford, Kirsty Miller and Michelle Mellar who led the executive in their respective roles. The dedication and commitment each of these people have put in to the P&F over the past 2 years has been extremely important. On behalf of the School Board and school community, I express my deep gratitude to these three people. In 2023 we will be electing a new Chairperson, Secretary and Treasurer.

At the start of the year, we were informed of the departure of Father Peter Zwaans as he was heading to the beautiful South-East as the Parish Priest for Mount Gambier and the surrounding towns. It was unfortunate timing, with it taking place during January and we were unable to properly farewell and thank Father Peter. It was wonderful to see Father Long Hai Nguyen appointed as Parish Priest of Brooklyn Park and Richmond parish. I have thoroughly appreciated the support of Father Long Hai in Tenison Woods school.

Throughout 2022 we both farewelled and welcomed a number of new staff to our school. With a changeover in staff, comes an opportunity for renewal, for new energies, personalities and experiences to influence our school culture.

In 2022 we welcomed:

Peta Yates

Ethan Marchioro

Monique Montesi

Jocelynn Gallichan

Lachlan Bates

Kelly Sergi

Katie Cummings

Carisa Spencely

Brooke Flatman

Tiana Bergamaschi

Tomara Brown

Kate Mainprize

Sharon Hill

Olivia Fechner

Throughout 2022 we farewelled:

Kim Murphy (Term1)  
Sharon Hill (Term 1)  
Maria French (retired)  
Kim Martin (leave)  
Sarah Byrne (CESA position)  
Tomara Brown  
Kate Mainprize  
Sister Margaret  
Olivia Fechner

Finally, the School Board members have each had a significant input in to our school community. At the AGM we farewell and thank the following members for their time on the Board. Antonia Damianos and Rebecca Jucha have completed their time on the Board and are not re-nominating. Rebecca and Antonia have been extremely supportive of both the school community and the school leadership. Thank you.

To Chris Angelopoulos, who took on the role as Chairperson of the School Board in 2022, I wish to thank you for your support throughout the school year in a number of important strategic decisions that were needing to be made. At tonight's AGM, Chris has nominated to be re-appointed to the School Board in 2023.

2023 will be an exciting year for our school as we realise a new strategic plan and master plan. We will continue to value the importance of wellbeing as an underlining belief about young children. We are committed to ensuring our teaching and learning practices are grounded in researched, evidence-based pedagogies. We are committed to being *Innovators, Protectors, Visionaries, Explorers and Connectors*.

Regards

Ben Catalano  
Principal

## **PARISH REPORT – Fr Long Hai Nguyen**

### ***The Year in Review***

A year has passed since my appointment as Parish Priest of the Brooklyn Park Richmond Parish and I wish to express my gratitude to the Parish and School communities for their support upon my arrival and throughout the year.

Covid\_19 restrictions continued to impact attendance at Masses and with the easing of restrictions in May 2022, Places of Worship were no longer required to hold a COVID Safe Plan, which resulted in the Parish COVID Safe Plan being removed from our Parish Churches. With the changes to restrictions, it allowed for full capacity in our Churches but parishioners were encouraged to continue to practise social distancing, maintain good hygiene practices and, although masks were optional it was highly recommended to wear a mask.

In June 2022, advice was received from Archbishop Patrick O'Regan that Parishes may resume the following activities –

- Procession of gifts
- Collections (contact when passing to be minimised)
- Children's Liturgy of the Word
- After Mass gatherings and parish meetings

### **Yearly Mass Count in May**

The Church in Australia's annual count of the number of people attending Sunday Masses was held in May with the results to support the future planning of the wider Church. Women and men were counted according to different age categories.

### **Change to Wednesday Adoration**

Adoration of the Blessed Sacrament is held on a Wednesday in St John Bosco Church. Unfortunately, in 2022 there was a decline in the number of people who were able to attend at specific times that left the Blessed Sacrament and the Church unattended, which could not be permitted. As a result, in May 2022 the time for Adoration changed from 4pm-9pm to 4pm-6pm.

### **Class Masses**

With the lifting of Covid\_19 restrictions, it was enriching to have all of the Tenison Woods School gathered for the first time on Friday, 24 June 2022 in the St Aloysius Church to celebrate the Solemnity of the Most Sacred Heart of Jesus.

### **Sacramental Program**

In 2022, 32 candidates from the Parish Schools and other schools within the Parish boundary prepared to receive the Sacraments of Reconciliation, Confirmation and First Holy Communion with Archbishop Patrick O'Regan administering the Sacrament of Confirmation.

I wish to take this opportunity to formally acknowledge the considerable efforts of the two School Principals, Ben Catalano and Kate Turner, the APRIMs and Parish Volunteers for their support and considerable efforts in preparing the children to receive the Sacraments.

Enrolments for the 2023 Sacraments of Reconciliation, Confirmation and First Holy Communion commenced late November 2022 and an information session for parents was held in January 2023. Preparation for the Sacrament of Reconciliation commenced in 2023 Term 1.

### **Ordination to the Diaconate**

The Parish was pleased Deacon James Thompson, who was placed as a seminarian in the Parish in 2021, was able to serve his first Mass as a Deacon in September 2022 in the St John Bosco Church.

### **Building Community**

In 2022, the Parish Hospitality Committee resumed its role within the Parish arranging events to build and foster Parish life. Parishioners attended events to Welcome the Parish Priest to the Parish, celebrate the Feast Days of St John Bosco and St Aloysius Gonzago and the Christmas BBQ. Also, the Parish Hospitality Committee arranged the hospitality after the Sacrament of Confirmation.

The Parish Hospitality Committee joins me in thanking Principals, Ben Catalano and Kate Turner, for their support in making the school facilities and goods available for the events.

### **Looking to the Future**

In November 2022, the Parish launched a campaign to invite parishioners to be actively involved in the life of our Parish by joining committees, ministries and other volunteer roles within the Parish.

The Parish is presently reviewing the expressions of interest received and will be communicating 'next steps' in the coming months.

In conclusion, I reaffirm to you that I will devote myself to the Parish and look forward to continuing to strengthen my relationship with the Board, the School and celebrating Mass with the students.

**Prepared by:** Fr Long Hai Nguyen  
Parish Priest  
Brooklyn Park Richmond Parish  
March 2023.



## FINANCE REPORT – Ally Gosling

Good evening everyone, thank you for attending tonight's Annual General Meeting. My name is Ally Gosling, I am the Chairperson of the Finance Committee and I will be presenting the 2022 financial report for TWCS.

The Finance Committee reports to the School Board and jointly they are responsible for the setting of school fees, approval of the school budget and signing off on the annual financial statements at the end of the school year. In 2022 the Committee consisted of Principal Ben Catalano, Finance Manager Paula Freer, parents Bozina Rowinska and Chris Angelopoulos (Chairperson of the School Board) and myself, Ally Benbow, as Chairperson of the School Board Finance Committee.

As part of the accountability process, auditing of the school finances occurs in January/February for the prior year. Financial reports are then forwarded to the Catholic Education Office, which has responsibility for reporting on the expenditure of Government funding.

### Cash Flow 2022

Net cash flow movement for 2022 resulted in a surplus of \$43,333. The 2022 budgeted amount was a surplus balance of \$6,433. This resulting in \$36,900 better than anticipated outcome.

Notes to Cash Flow:

INCOME:

**Govt Funding (funding template) - Budget \$2,665,885 Actual \$2,919,398 = Additional Funding \$253,513**

- Enrolments increased from 205(B) to 211(A) – Base funding ↑\$90,660
- Students with Disability Funding \$280,708 (B) to \$360,295(A) ↑\$79,587
- Other Funding – no budget ↑\$66,083
- ATSI, Low SES, Size \$414,732 to \$431,916 ↑\$17,183
- Other Govt funding \$40,043 for Covid support
- Misc funding eg SIP, Sporting Schools, Aust Curriculum

\*\*Education Capital Strategy Levy \$54,216 (offset in expenditure – 2600-12-00)

**Fee Income** Collection of fees slightly up from budget – Debtor balance @ 31 Dec 2022 \$20,365

### Other recurrent Income

- Significant portion offset in expenditure ie. LSL staff reimbursement from CESA, camps, after school sports
- Donations from Hastwell, P&F, Electoral commission, Woolworths Land Care grant  
Non-funded students paying FFPOS annual fee

EXPENDITURE

**Salaries Tuition: ↑Budget \$145,114**

- PE increased from .5 to .6
- Additional time for transition “Little Wonders” program
- Replace T Atyeo – sick leave
- Staff leave increased due to Covid
- Increase Arts & Italian to cover mid year intake

- ESO time increased to meet additional need for both larger classes & student report
- LSL taken by staff with funding received from CESA to offset cost
- Library & WHS included in Tuition not Admin

**Tuition Expenditure: ↑\$3,890**

- Significant portion of cost offset by income eg. Camps, sporting activities incl extra-curricular, Yr 6 graduation
- Focus on literacy in 2022; numeracy component c/fwd to 2023
- Resources replaced by PD with Travis Bartlett – literacy & data collection
- Provision for Arts not expended – waiting on a more comprehensive program c/fwd to 2023

**Salaries Administration & Administration Expenditure ↓\$66,978**

- Library & WHS costed to Tuition & Admin salaries down

**Reduced spending in following areas**

- Computer expenditure – level of support/maintenance for new technology not required
- Additional days for CESA ICT support not required
- Admin general expenses ie. p/copying, telephones, bank charges, security
- Professional Development – increase in online training, cancelled interstate conferences & SACPPA
- Utility costs down from what was expected. Solar energy is a significant saving
- Education Capital Strategy Levy offset in grant income

**CAPITAL SPENDING** – refer to capital spending spreadsheet

- \$457K provision for capital spending
- \$196K budget allocation
- \$286K approved projects from 2021, realised in 2022 cash flow
- \$25K net result being total spend under budget provision

Income and expenditure is the core element in the running of our school. In summary;

**Cash Flow Income** – recurrent for 2022 totalled **\$3,678,541**. Funds were received as follows:

- 84% Commonwealth & State Grants
- 13% Tuition Fees & Other Student Income
- 3% Other Recurrent Income

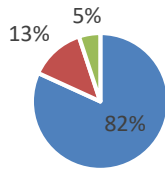
**Cash Flow Expenditure** – recurrent for 2022 totalled **\$3,635,208**. Funds were expended as follows:

- 66% Teaching salaries
- 6% direct teaching equipment and faculty expenditure including professional development, ICT costs and administration
- 7% Administration salaries
- 21% Other administration expenses ie. utilities, maintenance contractors, grounds etc.



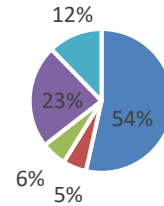
- Capital Spending

2023 Cash Flow Income



- Commonwealth & State Grants
- Tuition Fees & Other Student Income
- Other Recurrent Income

2023 Cash Flow Expenditure



- Tuition - Salaries
- Tuition - Expenditure
- Administration - Salaries
- Administration - Expenditure
- Capital Spending

### Debtors

At the end of 2022 debtors balance was **\$12,869.68dr**. Details as follows:

- ◆ \$2,438.55 Past family debts
- ◆ \$17,926.73 Current family debts
- ◆ \$7,495.60cr Current families with credit balance

Every outstanding account has been addressed and collections for all accounts are in place - this will take time and constant monitoring.

A big thank you to all families who commit to paying their school fees every year as per the guidelines in our fees policy. We hope that the flexible payment arrangements offered by the school make fee payment as easy as possible for our families.

I would also like to acknowledge the tireless effort of our Finance Manager Paula Freer in her continuous effort in keeping the school’s debtors manageable. Chasing people for money is not a pleasant job and she does it with great compassion and respect.

### Capital Works

Capital spending for 2022 amounted to **\$457,317** please refer to the attached “Capital Spending” spreadsheet for further details. Capital works were funded by 2022 cash flow income and budget allocated spending.

### Borrowings

The outstanding balance for capital development and land purchase was \$1,509,693 at the end of December 2021. Balance of “Break Out Spaces” \$60,213 is due to be paid in full by the end of 2025. “6&8 Bickford St” loan balance is \$1,449,480 and borrowings drawn over a 15 year period, with balance due to be paid in full by the end of 2033.

### 2023 Budget

The Finance Committee has reviewed the proposed 2023 budget – included in the AGM booklet - and have approved a surplus budget of \$449. The budget is based on funding advice received in the Annual Guidelines from the Catholic Education Office and a comprehensive review by the Finance Manager and Finance Committee of all income and expenditure items. The budget is worked on estimated enrolments of 220 students (including Term 3 intake). I now wish to put forward the 2023 budget for approval.

On behalf of the Finance Committee I would like to thank those who have contributed to the management of finances throughout 2022. A special mention must be made to our Finance Manager Paula Freer for providing the committee with the timely relevant information required to make decisions.

Our school community is blessed to be made up of a variety of different cultures – each bringing a particular richness to our community. Your assistance as parents in contributing to the richness and diversity of our school culture is appreciated and valued.

Thank you for your contribution to the school and your continued financial support.

Account	Description	This Year	Last Year
<b>ASSETS</b>			
<u>Current Assets</u>			
6020-00	CASH FLOAT	\$60.00	\$60.00
6100-01	CASH AT BANK - SCHOOL BOARD ACCOUNT	\$1,285,156.07	\$1,241,822.92
6200-00	DEBTORS-FEES	\$20,365.28	\$14,144.53
6250-00	PROVISION FOR DOUBTFUL DEBTS	(\$9,166.17)	(\$5,431.56)
6290-00	PREPAYMENTS	\$5,389.18	
6300-03	INVENTORIES - CLOTHING	\$34,293.20	\$46,826.62
6410-00	LSL RECEIVABLE	\$296,993.00	\$312,025.00
	<b>Total For Current Assets</b>	<b>\$1,633,090.56</b>	<b>\$1,609,447.51</b>
<u>Non Current Assets</u>			
5000-00	FREEHOLD LAND AT COST	\$1,968,093.43	\$1,968,093.43
5100-00	BUILDINGS AT COST	\$5,174,979.12	\$5,174,979.12
5103-00	ASSET TRANSFER CLEARING		
5109-00	ACCUM. DEPRECIATION ON BUILDINGS	(\$1,346,879.68)	(\$1,217,745.28)
5110-00	FIXED EQUIPMENT & IMPROVEMENTS	\$1,291,043.32	\$1,146,643.32
5119-00	ACCUM. DEPRECIATION FIXED EQUIP/IMPROVE	(\$662,752.53)	(\$566,182.83)
5200-00	FURNITURE & EQUIPMENT	\$417,334.83	\$390,976.92
5202-00	TRANSFER		
5209-00	ACCUM. DEPRECIATION ON FURN/EQUIP	(\$237,425.11)	(\$193,012.39)
5220-00	COMPUTER EQUIPMENT	\$480,122.08	\$205,440.74
5229-00	ACCUM. DEPRECIATION COMPUTERS	(\$230,294.19)	(\$116,204.48)
5600-00	BUILDING PROJECTS - WORKS IN PROGRESS		
5800-01	FIXED EQUIPMENT PROJECTS - WORKS IN PROG		\$89,190.00
5800-02	FURNITURE PROJECTS - WORKS IN PROGRESS		
5800-03	COMPUTER PROJECTS - WORKS IN PROGRESS		\$196,155.00
5810-00	LSL Receivable - Non current	\$37,624.00	\$14,608.00
	<b>Total For Non Current Assets</b>	<b>\$6,891,845.37</b>	<b>\$7,092,941.55</b>
	<b>Total For Assets</b>	<b>\$8,524,935.93</b>	<b>\$8,702,389.06</b>
<b>LIABILITIES AND EQUITY</b>			
<u>Current Liabilities</u>			
8100-00	FEES IN ADVANCE	\$25,745.15	\$37,567.25
8110-00	DEPOSITS - PARENTS	\$8,900.00	\$18,900.00
8117-00	GOVT. GRANTS IN ADVANCE- AUST.		
8140-00	CCES LOAN (Current)	\$139,838.66	\$149,784.99
8200-00	SUNDRY CREDITORS	\$37,817.20	\$56,654.42
8201-00	DEBTOR OVERPAYMENTS	\$7,495.60	\$15,337.62
8210-00	ACCRUALS	\$3,657.13	\$290,358.39
8340-00	ACCRUED ANNUAL LEAVE	\$79,027.00	\$107,805.68
8410-00	LSL PAYABLE	\$296,993.00	\$312,025.00
8205-19	GST-FREE SUPPLIES CLEARING	\$2,915.00	
8205-21	GST-FREE SUPPLIES CLEARING	(\$2,915.00)	
	<b>Total Current Liabilities</b>	<b>\$599,473.74</b>	<b>\$988,433.33</b>
<u>Non Current Liabilities</u>			
8500-00	CCES LOAN (Non Current)	\$1,369,854.86	\$1,499,983.61
8600-00	LSL PAYABLE (Non Current)	\$37,624.00	\$14,608.00
	<b>Total Non Current Liabilities</b>	<b>\$1,407,478.86</b>	<b>\$1,514,591.61</b>
<u>Clearing Account</u>			
4019-00	FBT CLEARING	(\$2,294.00)	(\$3,440.00)
4060-00	PAYROLL CLEARING ACCOUNT	(\$224.20)	
4062-00	SUPERANNUATION CLEARING ACCOUNT	\$17,713.77	\$23,682.85
	<b>Total For Clearing Account</b>	<b>\$15,195.57</b>	<b>\$20,242.85</b>
<u>Accumulated Funds</u>			
9000-00	ACCUMULATED FUNDS	\$6,502,787.76	\$6,179,121.27
	SURPLUS/DEFICIT FOR YEAR	\$323,666.49	\$255,640.92
	<b>Total For Accumulated Funds</b>	<b>\$6,502,787.76</b>	<b>\$6,179,121.27</b>
	<b>Total For Liabilities And Equity</b>	<b>\$8,524,935.93</b>	<b>\$8,702,389.06</b>

Account	Description	This Year	Last Year
<b>INCOME</b>			
<u>Recurrent Income</u>			
0110-00	TUITION FEES	\$562,747.50	\$439,187.16
0111-02	FAMILY HARDSHIP REMISSION	(\$25,680.00)	(\$12,175.09)
0111-03	SCHOOL CARD REMISSION	(\$27,005.00)	(\$23,540.00)
0111-04	EARLY PAYMENT DISCOUNT	(\$6,750.00)	(\$5,550.00)
0111-08	OTHER DISCOUNT	(\$29,225.00)	(\$23,245.00)
0200-00	OVERSEAS STUDENT FEES (FFPOS)	\$8,355.00	
0230-00	OTHER - CHARGES FOR STUDENTS	\$532.00	\$8,156.19
0232-00	AFTER SCHOOL SPORT - INCOME	\$8,355.00	\$2,195.00
0235-00	EXCURSIONS DURING TERM	\$44,747.59	\$4,900.00
0270-00	PUBLIC PERFORMANCES BY SCHOOL	\$3,843.46	\$7,405.18
0290-00	ENROLMENT & APPLICATION FEES		\$1,745.35
0510-00	INTEREST INCOME	\$688.47	\$1,762.30
0530-00	DONATIONS FOR RECURRENT PURPOSES	\$6,581.82	\$550.00
0530-01	COMMISSION RECEIVED		\$3,025.46
0550-01	INCOME TRT-CEO & Systemic Catholic schoo	\$500.00	\$1,056.02
0560-03	Other Recurrent Income	\$14,023.33	\$13,365.66
0560-05	SALARY REIMB-Teaching-CEO/Systemic Catho		\$13,838.23
0560-07	SALARY REIMB-Outside CEO/Systemic Cathol		\$4,391.62
0591-00	LONG SERVICE LEAVE - TEACHING	\$19,194.15	\$26,907.39
0591-01	LONG SERVICE LEAVE - NON TEACHING	\$8,870.15	\$18,912.72
0594-00	CPF ALLOWANCE	\$1,381.25	
0600-01	STATE GOVT. RECURRENT GRANTS-PER CAPITA	\$673,496.00	\$553,506.00
0600-09	STATE GOVT. RECURRENT GRANTS - OTHER	\$63.00	
0700-01	PER CAPITA	\$2,245,901.64	\$1,911,885.00
0700-04	EALD	\$14,024.50	\$2,955.60
0700-07	STUDENTS WITH DISABILITIES	\$197.07	\$3,800.00
0700-09	AUSTRALIAN CURRICULUM	\$2,559.20	
0700-12	INDIGENOUS EDUCATION	\$800.00	
0700-19	COVID 19 OFFICE SUPPORT	\$40,043.00	
0700-22	SIP	\$2,396.00	
0700-26	COMMONWEALTH SPORTS GRANT	\$6,300.00	\$8,720.00
0700-31	SICK LEAVE REIMBURSEMENT - NON TEACHING		\$8,631.53
0700-37	NON GOVT SCHOOL REFORM SUPPORT FUNDING	\$500.00	\$4,001.00
0700-43	CHOICE & AFFORDABILITY FUNDING	\$23,540.50	\$23,000.00
	<b>Total Recurrent Income</b>	<b>\$3,601,000.63</b>	<b>\$2,997,387.32</b>
<u>Capital Income</u>			
0920-00	CAPITAL FEES & LEVIES (EXCL. FFPOS)	\$34,925.00	\$37,042.84
0925-00	CAPITAL FEES & LEVIES FROM FFPOS	\$390.00	
0930-02	CASH DONATIONS - BUILDING FUND		\$39,000.00
0930-09	CASH DONATIONS - OTHER		\$20,000.00
	<b>Total Capital Income</b>	<b>\$35,315.00</b>	<b>\$96,042.84</b>
<b>EXPENDITURE</b>			
<u>Tuition Expenses</u>			
1010-01	TEACHERS SALARIES - LAY	\$1,427,248.72	\$1,300,387.44
1032-00	TRT SALARIES - CASUAL RELIEF	\$80,779.70	\$31,638.20
1040-00	Principal Car/Centa Vehicle cost	\$2,676.33	\$266.61
1060-00	STAFFING CONTRACT COSTS - TEACHING	\$22,543.92	\$18,598.66
1200-00	SALARIES - AIDES & ASSISTANTS	\$230,939.95	\$155,139.69
1300-00	STATIONERY & MATERIALS	\$20,088.08	\$10,531.98
1310-01	LIBRARY MATERIALS	\$354.44	\$642.67
1310-02	LIBRARY BOOKS	\$1,900.72	\$895.04
1320-00	FACULTY EXPENSES	\$41,971.67	\$45,377.37
1390-00	COMPUTER EXPENDITURE - TUITION	\$29,297.38	\$17,297.17
1400-00	SPORTS EXPENSES & MATERIALS	\$12,812.34	\$8,183.51
1401-00	AFTER SCHOOL SPORT	\$6,100.91	\$3,662.54
1450-00	EXCURSIONS	\$60,200.65	\$24,628.10
1700-00	WORKERS COMPENSATION INSURANCE (Tuition)	\$20,124.81	\$19,297.71
1750-00	SUPERANNUATION (Totaling Teaching)	\$155,866.63	\$129,564.03
1760-00	SUPERANNUATION (Totaling Teacher Support	\$23,649.31	\$15,129.85
1810-00	ANNUAL LEAVE EXPENSES -Teachers (Tuition	(\$28,778.66)	\$29,319.61
	<b>Total Tuition Expense</b>	<b>\$2,107,776.90</b>	<b>\$1,810,558.18</b>
<u>Administration Expenses</u>			
2000-01	SALARIES - ADMINISTRATION	\$120,164.92	\$110,120.45
2000-02	SALARIES - FINANCE	\$67,549.53	\$75,622.99
2112-00	MAINTENANCE - CONTRACTORS	\$84,012.33	\$27,450.34
2113-00	MAINTENANCE - EXPENSES, MATERIALS AND RE	\$2,277.47	\$2,745.37
2122-00	GARDENS & GROUNDS - CONTRACTORS	\$34,491.67	\$38,642.73
2123-00	GARDENS & GROUNDS - EXPENSES AND MATERIA	\$3,801.75	\$2,562.26
2132-00	CARETAKING & CLEANING - CONTRACTORS	\$47,612.73	\$47,575.07

<b>CAPITAL SPENDING 2022</b>			
<b>Freehold Land at Valuation</b>			
<b>Sub Total</b>			\$ -
<b>Account 5001-00-00</b>			\$ -
<b>Variance</b>			\$ -
<b>Total Freehold Land at Valuation</b>			\$ -
<b>Buildings at Cost</b>			
<b>Sub Total</b>			\$ -
<b>Account 5100-00-00</b>			\$ -
<b>Variance</b>			\$ -
<b>Total Buildings at Cost</b>			\$ -
<b>Fixed Equipment and Improvements &lt;\$1,000</b>			
2/02/2022	Signboys	Apply white poly to doors in Learning Centre	\$ 820.00
27/10/2022	Bunnings	Pavers & Sand	\$ 542.00
6/06/2022	De Young Plumbing	Return tiles	-\$ 425.00
<b>Sub Total</b>			\$ 937.00
<b>Account 2940-02-00</b>			\$ 937.00
<b>Variance</b>			\$ -
<b>Fixed Equipment and Improvements</b>			
14/01/2022	M&E Rigda Building Supplies	Aluminium doors in Redin St classrooms L5 & L8	\$ 4,886.36
14/01/2022	Adelaide Felt Supples	Carpet squares in Redin St classroom L8	\$ 8,970.00
19/01/2022	De Young Plumbing	New toilet in Parish disabled toilet	\$ 1,070.00
19/01/2022	Distinctive Aluminium Pty Ltd	Glass bi-fold doors between L7&L8	\$ 8,925.00
19/01/2022	De Young Plumbing	Jubilee toilet upgrade	\$ 16,934.09
27/01/2022	Advanced Sporting	Court upgrade	\$ 39,980.00
6/06/2022	De Young Plumbing	Jubilee toilet upgrade	\$ 5,425.00
15/06/2022	SA Commercial Blinds	Blinds in Admin building	\$ 4,824.55
25/07/2022	Adelaide Felt Supples	Carpet squares in Administration building	\$ 12,200.00
29/07/2022	Distinctive Aluminium Pty Ltd	Glass doors in Learning Centre	\$ 25,900.00
15/11/2022	Distinctive Aluminium Pty Ltd	Glass doors in Beehive	\$ 15,285.00
<b>Sub Total</b>			\$ 144,400.00
<b>Account 5110-00-01</b>			\$ 144,400.00
<b>Variance</b>			\$ -
<b>Total Fixed Equipment and Improvements</b>			\$ 145,337.00

<b>Furniture and Equipment &lt;\$1000</b>			
16/02/2022	Ikea	Furniture for Year 6 classroom	\$ 550.00
23/02/2022	Maprak	Whiteboards	\$ 1,010.00
28/04/2022	Ikea	Shelving Unit	\$ 225.45
30/03/2022	Mile End Furniture	Chairs & drawers for teacher pods	\$ 700.00
29/04/2022	Mile End Furniture	3 desks for teacher pods	\$ 495.00
6/05/2022	Mile End Furniture	chairs - mid year intake classroom	\$ 720.00
6/05/2022	Berkowitz Furniture	Reception chairs	\$ 542.73
20/07/2022	Modern Teaching Aids	Teacher whiteboard - mid year intake	\$ 615.95
20/07/2022	Big W	Hand held vacuum	\$ 145.73
20/07/2022	Ikea	Shelving Unit - mid year intake classroom	\$ 351.82
18/08/2022	Bench Seat	Bench Seat for Sr Marlene	\$ 393.68
23/10/2022	Modern Teaching Aids	Stools for transition classroom	\$ 637.05
15/11/2022	Modern Teaching Aids	Teacher whiteboard	\$ 615.95
20/11/2022	GSB Services	Replace lights in Admin	\$ 893.92
16/11/2022	Mile End Furniture	Staff chairs	\$ 670.00
12/12/2022	Ikea	Drawers in Principal's office	\$ 180.00
<b>Sub Total</b>			<b>\$ 8,747.28</b>
<b>Account 2940-03-00</b>			<b>\$ 8,747.28</b>
<b>Variance</b>			<b>-\$ 0.00</b>
<b>Furniture and Equipment</b>			
7/02/2022	Officeworks	Teacher's desks	\$ 2,067.27
31/01/2022	Mile End Office Furniture	40 Black stools for learning centre	\$ 3,660.00
18/02/2022	Mile End Office Furniture	Partitions for teachers working stations	\$ 3,909.00
7/06/2022	Mile End Office Furniture	4 x crescent tables for mid year intake classroom	\$ 1,264.00
2/06/2022	Mile End Office Furniture	Classroom furniture for mid year intake	\$ 2,210.00
5/07/2022	Officeworks	3 x Administration desks	\$ 3,333.64
4/08/2022	Mile End Office Furniture	Teacher Multi Trolley	\$ 1,119.00
12/09/2022	SA Commercial Blinds	Blinds in Learning Centre	\$ 2,795.00
13/09/2022	Signs By Knight	Front of School signage	\$ 6,000.00
<b>Sub Total</b>			<b>\$ 26,357.91</b>
<b>Account 5200-00-00</b>			<b>\$ 26,357.91</b>
<b>Variance</b>			<b>-\$ 0.00</b>
<b>Total Furniture and Equipment</b>			<b>\$ 35,105.19</b>

<b>Computer Equipment &lt;\$1000</b>			
28/04/2022	Simply Headsets	Admin headset	\$ 379.09
13/09/2022	Asus laptop	Ben Catalano laptop	\$ 352.73
31/12/2022	Kogan	TV in Admin	\$ 341.81
31/12/2022	Comp Now	Cases for Macbooks	\$ 1,120.00
<b>Sub Total</b>			<b>\$ 2,193.63</b>
<b>Account 2940-04-00</b>			<b>\$ 2,193.63</b>
<b>Variance</b>			<b>\$ -</b>
<b>Computer Equipment</b>			
14/01/2022	Comp Now	100 Apple Macbooks & cases	\$ 121,163.64
20/01/2022	Harvey Norman	7 Televisions for Redin & Brooker St classrooms	\$ 23,453.98
25/02/2022	Comp Now	90 Ipads & covers	\$ 39,225.62
24/02/2022	Comp Now	30 Ipads & covers	\$ 13,084.30
17/06/2022	Kyocera	Photocopier	\$ 8,338.62
15/10/2022	Ozmac	PC Loc charging stations	\$ 4,170.00
10/11/2022	Comp Now	Ipad purchase 2023 devices	\$ 19,862.27
10/11/2022	Comp Now	MacBook Air purchase 2023 devices	\$ 43,792.00
6/12/2022	Officeworks	Admin (Reception) laptop	\$ 1,590.91
<b>Sub Total</b>			<b>\$ 274,681.34</b>
<b>Account 5220-00-00</b>			<b>\$ 274,681.34</b>
<b>Variance</b>			<b>-\$ 0.00</b>
<b>Total Computer Equipment</b>			<b>\$ 276,874.97</b>
<b>WIP - Assets to be Capitalised</b>			
<b>Sub Total</b>			<b>\$ -</b>
<b>Account 5800-00-00</b>			<b>\$ -</b>
<b>Account 5800-01-00</b>			<b>\$ -</b>
<b>Account 5800-03-00</b>			<b>\$ -</b>
<b>Total</b>			<b>\$ -</b>
<b>Variance</b>			<b>\$ -</b>
<b>Total WIP</b>			<b>\$ -</b>
<b>Total Spend</b>			<b>\$ 457,317.16</b>
<b>CAPITAL SUMMARY 2022</b>			
		RECURRENT SPENDING	\$ 11,877.91
		NON-CURRENT ASSETS	\$ 445,439.25
		RETIREMENT OF ASSETS	\$ -
		<b>Total Spending</b>	<b>\$ 457,317.16</b>
		Less budget provision for:	
		ICT Equipment (Recurrent)	\$ 3,000.00
Provision \$80K for glass sliding doors in learning centre; \$15K based on 2021 spending		Fixed Equipment & Improvements (Current Asset)	\$ 95,000.00
Provision for new teacher's desks & chairs; \$10K based on 2021 spending		Furniture & Equipment (Current Asset)	\$ 20,000.00
Provision \$63K to purchase devices for 2023 Rec & Yr 2 students; \$15K based on 2021 spending		Computers & Equipment (Current Asset)	\$ 78,000.00
		<b>Budget allocation</b>	<b>\$ 196,000.00</b>
		<b>2021 Approved projects to come from Cash Reserves; actual covered by 2022 cash flow</b>	<b>\$ 285,845.00</b>
		<b>Total Provision for 2022 Capital Spending</b>	<b>\$ 481,845.00</b>
		<b>TOTAL BALANCE REMAINING FOR CAPITAL SPENDING 2022</b>	<b>\$ 24,527.84</b>

## 2023 Proposed Budget

Description	2023 Budget
<b>INCOME</b>	
<b>Commonwealth Government Grants</b>	
C/W - PER CAPITA	2462242
	<u>2462242</u>
<b>State Government Grants</b>	
STATE GOVT RECURRENT GRANTS PER CAP	605861
	<u>605861</u>
<b>Income Recurrent</b>	
TUITION FEES	465514
MISCELLANEOUS	2000
	<u>467514</u>
<b>Income Other</b>	
INTEREST INCOME	800
	<u>800</u>
<b>Income Capital</b>	
CAPITAL FEES & LEVIES	42099
	<u>42099</u>
<b>Trading Accounts</b>	
UNIFORM SHOP	30000
PARENTS AND FRIENDS	10000
	<u>40000</u>
<b>Total Income</b>	<b>3618516</b>
<b>EXPENDITURE</b>	
<b>Expenditure Teaching Salaries</b>	
TEACHER SALARIES - LAY	-1715459.00
TEACHER SALARIES - CASUAL RELIEF	-55000.00
CONTRACT TEACHING	-9500.00
SALARIES - AIDES & ASSISTANTS	-272104
SUPERANNUATION SGL	-184416
SUPERANNUATION - SPEC ED SUPPORT	-29251
WORKCOVER	-22000
	<u>-2287730</u>
<b>Expenditure Classroom/Teaching</b>	
EDUCATION RESOURCE COSTS	-83035
IT COSTS	-30000
OTHER TUITION EXPENDITURE	-8500
EXCURSION	-37790
	<u>-159325</u>

Description	2023 Budget
<b>Expenditure Admin Salaries</b>	
SALARIES - ADMINISTRATION	-221924
SUPERANNUATION - NGS	-23857
	<u>-245781</u>
<b>Expenditure Administration Other</b>	
MAINTENANCE - CONTRACTORS	-60000
GARDENS & GROUNDS - CONTRACTORS	-61000
CARETAKING & CLEANING - CONTRACTORS	-57500
INSURANCE-GENERAL	-28000
ADMINISTRATION COSTS	-99100
STAFF TRAINING-GENERAL TEACHING-LAY	-40000
STAFF TRAINING-NON-TEACHING	-3500
	<u>-349100</u>
<b>Expenditure Utilities &amp; Rates</b>	
UTILITIES	-69000
	<u>-69000</u>
<b>Expenditure Levies</b>	
CEO LEVIES	-153359
	<u>-153359</u>
<b>Expenditure Interest</b>	
INTEREST - LOAN	-44673
	<u>-44673</u>
<b>Expenditure Depreciation &amp; Assets</b>	
ASSETS <\$1000	-17500
	<u>-17500</u>
<b>Trading Accounts</b>	
UNIFORM SHOP	-18000
PARENTS AND FRIENDS	-10000
	<u>-28000</u>
<b>Total Expenditure</b>	<b>-3354468</b>
<b>Net Profit/Loss</b>	<b>264048</b>
<b>Non-Current Assets</b>	
FIXED EQUIPMENT & IMPROVEMENTS	-5000
FURNITURE & EQUIPMENT	-5000
COMPUTER EQUIPMENT	-105000
	<u>-115000</u>
<b>Current Liabilities</b>	
BREAKOUT SPACES LOAN PAYMENT	-28872.00
6&8 BICKFORD ST LOAN PAYMENT	-119727.00
	<u>-148599.00</u>
<b>Total Budget 2023</b>	<b>449</b>



## RELIGIOUS IDENTITY AND MISSION – Rita Campbell

### Catholic Identity

The 2022 school year began with interesting COVID restrictions again. Staff preparation days saw our educators gathering in 3 different areas of the school while being online to focus on the motto – In All Things Love - and to reinforce our theme of Service.

The Enhancing Catholic Identity Project survey (ECSI) was completed by staff, families and the Year 5/6 children and the data was collated to provide a picture of the thoughts, needs and direction for our school according to our community. Ben and Rita met with CESA consultant Christina Jonas to review the data from the survey. The data was a very interesting and in-depth opportunity to gauge the religious practices and attitudes of families, students and staff. The recommendations will help guide our strategic plan for 2023 – 2027.

### Personal religion or philosophy of life

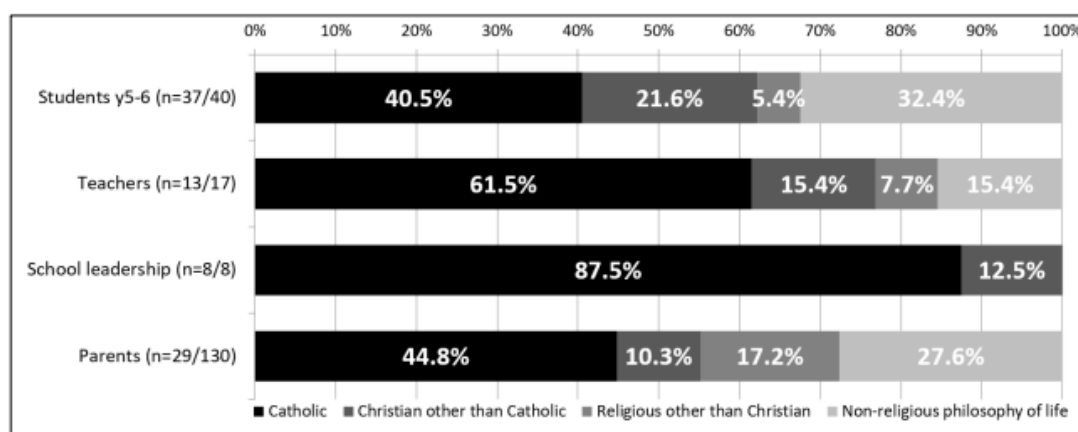


Figure B.3 – Summary of personal religion or philosophy of life; students compared to staff and parents.

The respondents choose their 'personal religion or philosophy of life' from a long list of possibilities. Optionally, they can type alternative options or additional information in a text input field. Figure B.3 summarises this extensive data into the following four categories:

- 1. People who self-identify as 'Catholic' (black).**  
Various Roman-rite or Eastern rite Catholic denominations.
- 2. People who self-identify as 'Christian', but who are not Catholic (dark grey).**  
E.g., Orthodox, Anglican, Lutheran, Evangelical, Churches of Christ, Pentecostal, etc. People who consider themselves 'Christian believers' without belonging to a particular church or denomination belong to this category as well.
- 3. People who are religious, but not Christian or Catholic (middle grey).**  
E.g., Buddhism, Islam, Judaism, Hinduism, Sikhism, Baha'i, Taoism, etc. People who consider themselves otherwise 'religious' or believing in a transcendent reality without identifying with the Christian or Catholic faith belong to this category as well.
- 4. People whose philosophy of life is not religious in nature (light grey).**  
E.g., Atheism, humanism, agnosticism, Wicca, New Age, 'something-ism', 'spiritual but not religious', indifferent, nihilistic, sports, evolution, science, 'being kind', 'just living a good life', 'I don't know', 'I never thought about it', etc.

## Support for the Catholic faith

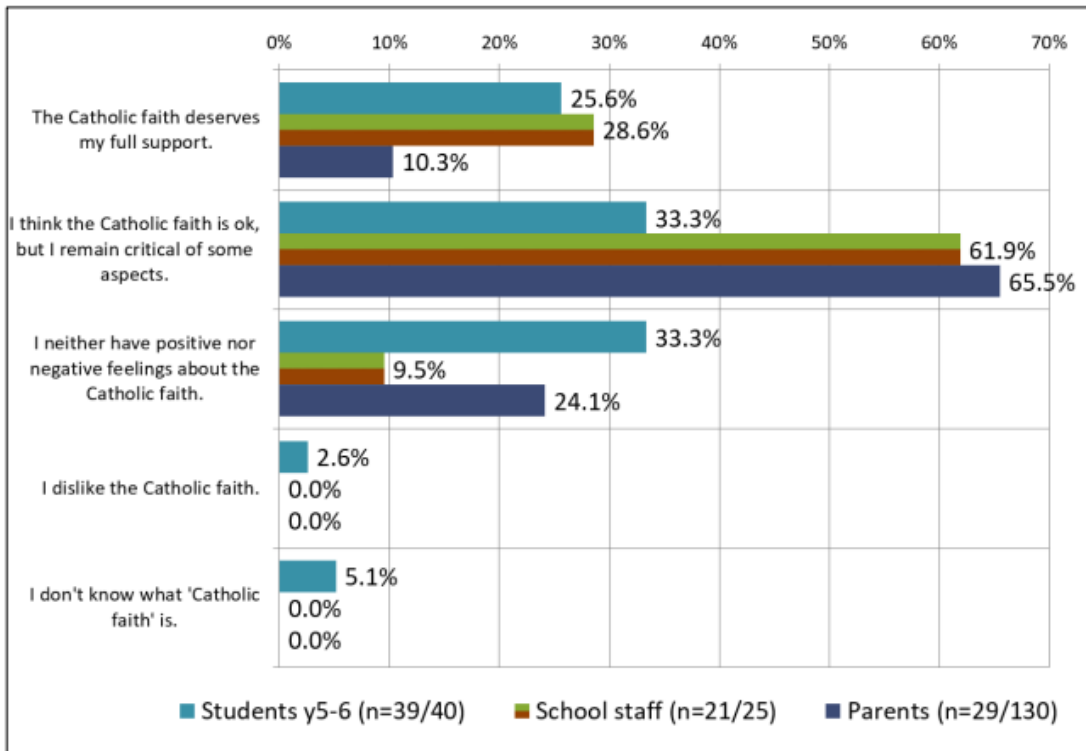


Figure B.4 — Support for the Catholic faith; students compared to staff and parents.

The theme for the Plenary Council held in Adelaide in October 2022 is *“Together on the Way.”* This council was a culmination of the discussions held at the Diocesan Assemblies and Regional Assemblies held in parishes around Adelaide over the past 2 years. I acknowledge that there is a growing movement of change the community is asking for. The themes are: Missionary and Evangelical, Inclusive, Participatory and Synodal, Prayerful and Eucharistic, Humble, Healing and Merciful; Joyful, Hopeful and Servant community, Open to conversion, renewal and reform. The Archdiocese Office is now guiding parishes to take the themes and recommendations to enhance their own Catholic identity in a way that strengthens the church.

### Liturgy and Prayer

Our community continued to gather for class liturgies and school Masses to celebrate our Catholic faith and to listen to the word of God. We said farewell to Fr Peter Zwaans and we were fortunate to welcome Fr Long Hai to our community. We continued to follow the Liturgical Seasons of the Church and celebrated Easter, Feast days, and other memorials.

Scripture continued to be the focus. While Fr Long Hai was recovering from surgery, the children participated as ministers of the word and helped design the class liturgies.

The end of year Christmas concert was a celebration of Advent as we prepared for Christmas as well, as an opportunity to enjoy Christmas Carols and Christmas Hymns together.

Acknowledging and celebrating the lives of our Patrons continues to be a focus every year. We learn and review their impact on establishing Catholic Primary schools in Australia. Fr Julian Tenison Woods is acknowledged during Woods Week with his birthday on Thurs 15<sup>th</sup> Nov and St Mary MacKillop’s feast day is August 8<sup>th</sup>.

### **Blessing of new Learning Centre and 25 Year anniversary**

After the delay, our celebration was finally held on Tues 1<sup>st</sup> Nov. The event consisted of a liturgy, blessing of the building, morning tea and a gift of a prayer book and prayer card for each family. We were challenged with the weather and the timing but also blessed with the number of guests who attended and fabulous morning tea that followed. This day came together with the help of our wonderful office staff, an amazing maintenance officer who all went above and beyond in their planning and organisation for the day.

Many special guests joined us from CESA, the Josephite and Dominican orders, past staff and members of the past school boards. There was also a Welcome to Country by Major Moogy Sumner.

### **Andrew Chinn concert**

Singer and songwriter Andrew Chinn visited our school on Wednesday 28<sup>th</sup> Sept. He ran workshops for all year levels and then hosted a whole school concert from 2pm. Families were welcome to join us to sing and dance with the children. This is a biennial concert with the next one booked for the feast of Mary MacKillop in 2024.

### **Staff Formation**

Staff have also had professional development in the area of Scripture. This further enhances and deepens the learning for them and the children. Teachers follow the Scriptural Scope and Sequence through the Religious Education Curriculum to introduce and explore specific texts which connect children with the stories of Jesus, his parables and miracles as well as the Old Testament, psalms and proverbs. Staff have been introduced to the 3 worlds of the text. A way to explore the world **behind** the text, the world **of** the text and the world **in front** of the text. Our relationship with God is enhanced by reading the Bible and enjoying the many types of text that lead us to life of Jesus.

This is then used to help plan class liturgies.

Two teachers have continued their study of the Graduate Certificate in Religious Education which is facilitated through CESA and UniSA. This will further enhance the teaching of RE in our school and create a more contemporary focus on living our life of faith.

Scripture staff meetings

Staff Reflection Day focussed on the Kurna people of the Adelaide Plains. Significant sites around the River Torrens were visited as well as a taste of Bush Tucker for lunch. With guides to share their knowledge we also visited the Art Gallery of SA and Tandanya Cultural Institute. We were able to gain another insight into connection that First Nations people have to land, art work and technology plus their own spirituality with a presentation and Welcome to Country by John Lochowiak.

### **Social Justice and Outreach**

Outreach and the understanding of Social Justice responsibility has also been important with the success of the Caritas Carnival at the end of term 1, the visit from St Vincent de Paul to talk about the Vinnies Winter Appeal and Reconciliation Week. All of these events involve the care of others, a change of heart and new practices in which we can put our faith into action. This will continue next term with the Catholic Charities Appeal and continued prayer for Ukraine.

Outreach and Catholic Social Teaching is also a focus as our school celebrated the Feast of St Mary of the Cross Mackillop and raised money for the Mary MacKillop now foundation. This area of helping others will continue through further fund raising and formation about Catholic Missions and

the Hutt St Centre. Two Josephite sisters Christine Schwerdt and Magella O'Sullivan visited the school sharing their experiences as Josephite nuns and their knowledge about St Mary MacKillop.

Tony Johnston from Catholic Missions visited the 4/5 classroom to chat about mission and the outreach for other communities outside of our school. The children watched a video about a village called Emdibir in Ethiopia who are in need of goats to supply milk for newborn babies and toddlers. Tony then showed the class how to make sock balls out of recycled materials ready for a soccer competition. Crazy sock day was held on Thurs 17<sup>th</sup> Nov with money raised going towards mission work.

The season of giving was upon us with the St Vincent de Paul Christmas Appeal beginning in Week 6 of Term 4. There were an incredible amount of donations appreciated by our local conference.

### **Student Formation**

The Sacramental Program coordinated by the Brooklyn Park/Richmond parish team began with the first Sacrament of Reconciliation being held in June and the preparation for Confirmation and First Eucharist starting in July. We had 12 children from our school joining children from St John Bosco and the parish which brings a real sense of church to our place. Primary classes have also created Inquiry learning about saints to compliment this program. The candidates also met Archbishop O'Regan and received a memento of a dove brooch and home-made cookie.

### **Ecological Conversion**

The Green Team have been actively planting decorative plants and recycling paper and plastics in all classrooms. Paper and food scrap bins are emptied in the afternoons and milk bottles are filled with old glue sticks and bread tags as well. The Wonder Recycling program was successful with \$1,500 worth of Sports equipment being ordered by Katie our PE teacher. This program will continue every year. Continuing to care for our Earth is a lifelong project and we are now looking to improve the "greenery" and native look of our school. The Year 2/3 Green class planted vegetables in the garden beds during Italian lessons.

Sustainability and Ecology go hand in hand with the Green Team re-designing the front garden area with the guidance and knowledge of Nikola Manos. Recycling centres in each classroom and maintaining the vegetable garden that was planted are also priorities.

We would like to thank our TWCS parent Paul Cantelmi for his work on a Saturday a morning to clear the space and dig out the old soil as well as Gary Baldwin our maintenance man for his hard work in clearing most of the plants and digging the trenches. There was also Signora Campbell's husband and 5 x Year 5 children who lay the pavers in one afternoon.

## **LEADER OF LEARNING – Claire Little**

Our teaching and learning goal during 2022 was the focus on our teaching practices in the area of Literacy and to move towards a consistent whole school approach through using a sound evidence-based Structured Synthetic Phonics program.

All classes R-6 implemented the scaffolding from PLD (Primary Literacy Development) which provides an Australian, evidence-based approach to Structured Synthetic Phonics (SSP) for primary school educators. Aligned with the Science of Reading, PLD's approach extends from Reception to Year 6, creating a whole school approach. This does look different in each year level and differentiation between students can be achieved. The approach focused on not just sounds that letters make but also reading fluency, comprehension, vocabulary knowledge and spelling rules.

PLD's method uses a combination of speech pathology, occupational therapy and educational philosophies. PLD advocates that literacy and learning outcomes are maximised for children when their Literacy, Oral Language and Movement & Motor skills are targeted. Teaching and ESO staff spent one of the January 2022 Pupil Free Day's engaging in professional learning with PLD.

To enhance our whole school focus on Literacy Development a significant emphasis was placed on implementing evidence-based Literacy Intervention support. This included MiniLit and PreLit intervention for Reception to year 3 students and Targeted Personalised Intervention for years 4-6. Throughout the year 32 students accessed the different intervention programs. This was supported by investing in Literacy Intervention ESOs and their professional development.

To support the introduction of our Structured Synthetic Phonics Approach to Literacy, during May, a Reading Workshop for Reception parents was offered. 30 parents attended the session. The session focused on breaking down the process and the key elements of reading, phonemic awareness, phonics, fluency, vocabulary, comprehension, and oral language. Parents had the opportunity to see video examples of students reading. Each parent left with our new Learning to Read at Tenison Wood Catholic School booklet.

Throughout the year staff members participated in multiple professional learning sessions with Bill Hansberry and Travis Bartlett. Bill Hansberry is an educational consultant who focus' on multisensory literacy classroom and intervention practice which targets learning difficulties including dyslexia. Bill's session focused on classroom practice around the 'why' of using a Structured Synthetic Phonics Approach based on the Science of Reading and 'how' to deliver this in an engaging way for students. Focusing on instruction that is code-based, explicit, systematic, sequential, diagnostic and with repetition. Travis Bartlett is an educational consultant who worked with our leadership team to create a strategic evidence and engagement schedule to drive whole school approach to assessment and to establish data informed practice. Travis worked closely with staff looking at the purpose of data and using the data to inform our teaching practices.

During September, Elena Lanzilli (Teacher and Literacy Consultant) spent the day with Gina, Tiana, Sarah and myself, looking at developing writing skills of our students through 'The Writing Revolution'. The Writing Revolution is an explicit set of evidence- based strategies for teaching expository writing. The method builds from sentences to compositions and is embedded in curricula across all content areas and grade levels. The day was spent unpacking the 9 different sentence

types, including focusing on practical lesson ideas and we watched Elena model a lesson with our year 4/5 class. This was a very informative professional learning experience and related to our whole school focus of developing consistent literacy practices on current pedagogy based on the science of reading. It was shared with the whole staff during a staff meeting in Term 4.

2022 Book Week Theme was 'Dreaming with Eyes Open'. The students participated in a variety of activities during the enjoyable week. This included the opening of book week with our whole school parade, with outstanding costumes. Leticia offered a craft activity of making dream catchers in the beehive. Chaos was created with the inaugural Mr Catalano's 'Golden Ticket'. The search for the 'Golden Tickets' was the high light of the week adding a new level of excitement to each day. Most significantly, book week promoted the love of reading, and this was clearly evident by staff and students.

As a school the staff continued to work and develop their Pedagogy of Visible Learning. The Reception – Yr 2 educators looked closely at writing simple Learning Intentions and Success Criteria that can be accessed by all students in their classes.

The Yr 3 – 6 educators worked on creating assessment rubrics in student friendly language which will allow students to know exactly what they need to do to be successful and can be used by teachers to provide timely, effective feedback to the students in their care.

The emphasis on literacy development for students at Tenison Woods saw significant implementation throughout 2022. It was clear that the staff members had a shared commitment to the development and improvement of a whole school strategy. We look forward to continuing this developing throughout 2023.

Claire Little  
Assistant Principal: Teaching and Learning



## ITALIAN – Daniela Larritt

We started 2022 under difficult circumstances. Covid restrictions were still in place, and several students and staff were in lock-down. Despite this, we were able to move forward and host an amazing Carnevale Day. It was the first time that the school had run a full day of Carnevale celebrations, and thankfully all of our prayers to St Joseph kept the rain at bay. Students showcased their mask designs at the morning parade, then participated in activities such as cooking, bocce, soccer, pasta art, puppet making, dance and games.

In Term 2, each class learnt about food and money. We then put our learning into practice at our Tenison Woods Mini Market Stall. Woolworths at Hilton donated an abundance of fruit for us to sell, and with the support of our year 6 class, students and carers were able to purchase items in Italian. It was a very successful market stall, and with the support of the school community, we raised \$325 for the Winter Appeal.

Bunnings at Mile End helped our Year 2/3 class with their mini veggie garden project by donating a variety of plants. Students monitored growth and watered the garden regularly. When the lettuce was ready, the students picked and washed the lettuce, and as a class we made a traditional Italian salad (with olive oil, balsamic vinegar and salt). The students all had a taste, and then recorded the procedure of how we made it.

In Term 3 we welcomed our new Receptions into our community. They all settled very quickly into the Italian room, and enjoyed learning about Italy, Italian numbers and Italian phrases through play based learning.

Throughout the year, students developed confidence in speaking and writing in Italian. They contributed to role plays, researched Italian culture, learnt Italian prayers, and joyfully sang along with new Italian songs.



## **SCHOOL SPORT – Katie Cummings**

In 2022 TWCS enjoyed a fabulous year of both out of school hour's sports, carnivals old and new as well the introduction to new sports through Sporting Schools. After a slow start to the year with COVID-19 restrictions it was a highly successful year.

### **Master Blaster Cricket**

Master Blaster Cricket was offered again in 2022 in the same format as previously. This was offered to our Reception to Year 3 students and over term 1 and 4 we had 15 students participate in this sport offered through the Western Primary Schools Cricket Competition. This is equal to the numbers from last year. It was fantastic to see many of our students displaying a huge amount of enthusiasm towards their cricket. I would like to acknowledge Brad de Vries for their efforts in coaching the team.

### **Soccer**

Soccer has always been popular here at TWCS and 2022 was again an example of this. From Reception to Year 6 we had 35 students play soccer for the school and we had teams in U/6, U/7, U/8 and U/10. I would like to acknowledge the huge effort made by the families and parents of these players as many acted as Covid Marshalls, team officials and linespersons. In particular I would like to thank Sarah Finn, Brad de Vries, Alison Pirone, Justin Storr and Ant Morgan for coaching and managing these soccer teams.

### **Netball**

This year we had 35 students represent the school in netball and entered 3 teams. 2022 also saw the introduction of Netball Clinics run by a parent, Toni Hall (Liv Hall) for the R/1 students. We are very lucky to have these parents in our community who are willing to share their knowledge with the students. We had a Year 2/3, Year 4/5 and Year 6 teams in the South Australian Junior Netball Association competition in the southern division. We continued to host a number of Friday afternoon games and the Year 2/3 team played their games on Saturday mornings. The season held mixed results for the teams as they came up against some very strong opposition, however they were able to taste success in a number of games. Our Year 6 Team was undefeated. I would like to acknowledge Kristy Collins, Stacey Forgione, Lauren Maiolo, Bernice Arentz and Michelle Mellar for their efforts in coaching the teams throughout the season.

### **Basketball**

This year continued to see teams entered into the mid-week basketball competition at Wayville Sports Stadium. We had 50 students participate in the games over 6 teams in Term 1 and 4. Basketball has become the most popular sport at TWCS.

Like Netball were able to introduce R/1 Skill clinics to cater for our enthusiastic students. Parents Tim De Giorgi, Richard Thomson and John Gravador ran the program popular program in Term 1 and 3. This was a huge hit, and we are grateful to the parents for giving our youngest students their time and energy.

We had two Mixed Year 2/3 teams, two Year 3/4 Boys teams, a Year 4/5/6 Girls team and a Year 5/6 Boys team. I would like to acknowledge Kate Collis, Stella Chubb, Peter Bowers, Michelle Cahill, Mark Pryor, Sam and Erin Sneath, Lee Wearn for their efforts in running training and coaching the teams throughout the season.

### **Sporting Schools Grant Funding**

In 2022 we were successful in receiving Sporting Schools funding once again. With these grants we were able to book

-Lacrosse Clinics in Term 2

-SACA run cricket clinics in Term 4

-T-ball Clinics in Term 3



All of these opportunities consisted of a 5-week program with a weekly session for all of the classes. Students were able to gain expert coaching in these sports and loved working with the coaches. All of the programs strongly supported the PE and Health and The Arts outcomes from the Australian Curriculum.

### **SACPSSA Carnivals**

In 2022 the school participated in a number of different SACPSSA carnivals. Over the year the school had students participate in the Swimming, Lacrosse, Netball, Cross Country, Touch Football and Athletics carnivals. The Touch Football carnivals were attended by all students from Year 3 to 6 as part of the PE curriculum and were a culmination of these sports being taught during PE lessons.

Outside of school sport we had a number of students make state and representative squads, elite sports programs and district teams for a variety of different teams. It is important to acknowledge the hard work and application to their chosen sports that these individuals have displayed.

I would like to take this opportunity to thank the many parents who coached and managed teams across all sports. Without giving their time and energy to sport at TWCS we would not have the successful sports program that we do. 2022 was a successful year for our school taking out both the Section 8 Swimming and Athletics Carnivals and displaying sportsmanship and resilience along the way.

Thank you to the community for their amazing support and taking this to attend carnivals, booking days off, coaching team, transporting students to and from events as well as supporting me in my role.

I look forward to the continued success of TWCS and the introduction of new opportunities in 2023.

Katie Cummings



## STEM – Kim Martin

### DIGITAL TECHNOLOGIES 2022

To support and extend the learning opportunities available to teachers and learners at TWCS, our children had access to iPads and MacBooks across all year levels. Kim, Our Digital Learning specialist educator worked with each class teacher and their class to plan and purposefully integrate digital technologies learning into the curriculum as well as critical and creative thinking skills. We purposefully designed the collaborative planning and team teaching to enable classroom teachers to be supported whilst they become familiar with the content and skills of the digital technologies curriculum area. This has looked different across the year levels dependent on the curriculum area technology was integrated in, the learning outcomes for the year level and individual learner's strengths and needs.

A few of the highlights from 2022 include:

### LEGO STEM CHALLENGE

Lego challenges were set with each class involved in a different challenge from creating a self-portrait in 30 minutes to using only 20 blocks to create something you did in the holidays.

### GOOGLE CS FIRST

Students using Google CS First were given a task to design and create their own Google logo, not by drawing, but by using CODE. There were some fabulous designs created by students.

### ARCH D

During Term 1 and 2 James and Michaela from Arch D have worked with the Year 5 cohort to learn the process and skills required for professional podcasting.

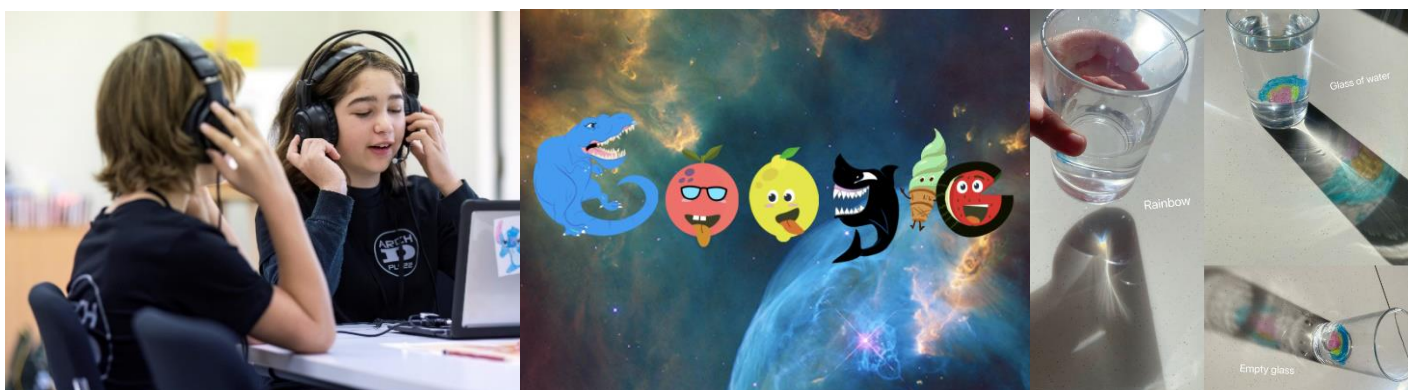
Arch D is a project of the Catholic Office for Youth and Young Adults (COYYA) within participating Catholic schools and CESA projects. Here is a link to their website to learn more <https://archdradio.com/>

Here is the link to listen to our episodes on the Arch D School Life podcast channel.

<https://open.spotify.com/show/5R6yaD5MySpqSy2HbnwKBQ...>

### SCIENCE WEEK

Science Week theme in 2022 was GLASS. We held a community photo competition that asked our community to get creative and take a photo that represents GLASS. We had several entries from students and parents. Using our Facebook page we called out our community to vote for the winner. The winner was Una with a photo of her glass reflecting rainbows.



## WELLBEING – Courtney Quigley

In 2022, I was appointed the role of Well-Being Coordinator at TWCS. This role increased significantly to 1 full day. This allowed for me to continue in my role from the previous year but on a larger scale. It gave me the opportunity to work closely with staff in professional development and continue working with students 1:1 offering support. A number of areas continued to be a focus and a number of new initiatives were implemented.

### Staff Well-Being

As a staff, we unpacked the meaning of Well-Being and Mental Health for ourselves, students and community. We continued our learning with the pedagogy of what we had learnt in the past including the use of Positive Psychology. We had many round table formal and informal discussions about our beliefs and knowledge around what Mental Health looked like and what it meant to *Flourish* – both individually and for the students in our care. We celebrated our own Well-Being with staff meetings and staff celebrations which allowed us to connect in our relationships. We continued a Friday morning coffee run, which saw the staff meet early Friday morning to chat, debrief and catch up, developing a strong sense of collegiality and support among the staff.

### Staff Professional Development

Positive Psychology training – At the start of the year staff were part of a 2-hour refresh workshop around Positive Psychology and the implementation of Positive Education in our school. The decision was made to implement the Social and Emotion learning program '**Grow your Mind**' into the classroom.

Numerous staff were supported with the continuation of a more in-depth study of Positive Education participating in a Depp Dive approach to the pedagogy.

TWCS teamed with St. John Bosco participated in a Professional development facilitated by the Australian Childhood Foundation around the Making Space program and Polyvagal theory in dealing with students with trauma.

Cluster Networks – Gaby and I participated in numerous cluster network trainings where schools in the region worked together to support in the understanding and increased development around students with trauma and struggles in their mental health and wellbeing

Mental First Aid Course – Two staff participated in a 2-day professional development and received their certificate in Mental health and first aid accreditation.

### Classroom program

Grow Your Mind program ([www.growyourmind.life](http://www.growyourmind.life)) – Grow Your Mind is an award winning social and emotional wellbeing program for school and homes. Grounded in four key pillars of research: positive psychology, public health, social and emotional learning and neuroscience. It provides engaging, evidence-based mental health strategies for educators, children and families.

Each year level committed to teaching this program once a week for a 45-minute lesson. Staff were introduced to this program and participated in numerous professional developments with myself

around the program and how to implement it successfully in the class and to also be consistent across the year levels with the wellbeing literacy being accessed and used in our school. Classes continued to have a string focus on the VIA Character Strengths. The years 3- 6 students regularly participated in Character Strength assemblies spotlighting a character strength, what it looks like and how we use it.

**Tier 2 Intervention:** Tier two level means working with a smaller group and students in order to support their needs. A number of Tier 2 initiatives were introduced in 2022.

**Drumbeat:** The drumbeat program was run by David Hillard a qualified teacher and counsellor in the Catholic Education system. The 10-week program of Drumbeat aims is to support students in their relationships and connections through music, each session has a different focus. The overall aim is to help build their self-awareness and the ability to build and maintain a harmonious community. This is done using rhythm games, specific drum rhythms and conversation. We had a total of 10 boys participate successfully in this program and were acknowledged at the end by performing to the school what they had learnt and receiving a certificate.

**Yoga:** In term 4 we offered a select few of our female students a 5-week course based around learning the technique of yoga and mindfulness. The idea around the program was to support the girls as they move through this time in their life. It gave the girls the opportunity to learn new techniques and strategies about how to focus on grounding themselves as well as the importance of valuing themselves and building their self-esteem.

Tiana Bergamaschi (our year 4/5 teacher at the time) is a qualified yoga instructor and took on this role. The program's success will see it roll over into term 1 in 2023 with Kelly Sergi taking on the role as instructor.

**What's the Buzz?:** This program carried over for 2021. What's the Buzz? Is an evidence based social and emotional program implemented to support our younger students. In 2022 numerous R-2 students participated in the program. The program was facilitated by the schools training Student Counsellor from Flinders University and was supported by Rita Campbell.

**Tier 3 Intervention:** Tier 3 intervention means working with students 1:1 in order to support their individual needs. In term 3 Ben Catalano led the initiative to begin a CESA Funded Partners in Practice (PIP) project called '**Enhancing Wellbeing for All**'. This saw Gaby Barendregt, Karlee Cave and myself working closely together to support the mental health and wellbeing of individual students. Utilising the qualifications we have at TWCS (Gaby with a degree in Psychology and Sociology and Karlee a degree in Developmental Education and Special Needs) they began increasing their time working with students and families individually to support them. I supported numerous students and liaised with both Karlee, Gaby, Ben, teachers and families around how best to support our students. This new PIP project will continue into 2023 on a larger scale involving 4 other schools within the region.

## **Parent Wellbeing**

### **Positive Psychology Workshop + Grow Your Mind**

In term 1 Ben Catalano and Courtney Quigley ran a parents information night an – '**Introduction to Positive Psychology**'. Ben spoke about the theory and learning behind positive psychology whilst Courtney introduced to parents to the SEL program implemented at the class "**Grow Your Mind**'. Over 35 parents attended this successful workshop.

## **Coffee Catch Up**

In 2022 we introduced the parent coffee catch up. Twice a term on a Thursday parents met in the Beehive for a general chit chat and catch up. It was a way for parents and community member past and present to connect and build relationships. The coffee van ASAP coffee was always on offer. We saw the group grow from 5 people to around 20 by the end of the year. Anyone was welcomed! There has even been an off shoot of a play group introduced for 2023 through a parent initiative from coffee catch up.

## **Whole School Wellbeing**

### **Pulse Survey Check In**

Each term in week 5 the students are asked to take part in the Pulse Survey Check in. This is an initiation from CESA and all Catholic school students complete the survey. The survey is conducted online and designed to be child friendly for Year R-6 students. The students are asked questions around their well-being, learning and sense of connection within their school, classroom and learning environment. The results of this survey are then collated and examined by leadership. Feedback is given to classroom teachers and relevant staff about how students are feeling and what actions we can put in place to best to support the students and staff.

### **Initiatives:**

Throughout the year there were a large number of specific initiatives to support Wellbeing. The main ones we touched on in 2022 were:

**Harmony Day:** Harmony Day was created to celebrate unity and diversity. On this day students were asked to wear a splash of Orange. The day involved students and staff participating in numerous activities around what Harmony Day meant and how we can be inclusive and celebrate our differences.

**Bullying No Way Day:** Individual class teachers worked with their students around this initiative. They looked at the website and programs and focussed on a specific area throughout the day.

**R U Ok Day:** R U Okay day in 2022 was based on the theme “No Qualifications needed” As a whole school, we held a liturgy based on this theme and what it means to ask this question and how to do it. Throughout the day the students made badges for themselves and each other with a positive affirmation and participated in a number different activities about taking care of themselves and each other. We were encouraged to ask ourselves and each other the question R U OK?

**Cyber safety:** Years 4- 6 students were invited to attend the cyber safety session. This information session was engaging, eye opening and challenging for the students and staff. It was extremely well run with the students having lots of fun, feeling heard and given an insight in to the positives and negatives of the internet and social media.

### **Well-Being Days**

Wellbeing days are designed for the students, staff and the community to acknowledge, value and connect with themselves and each other. The theory behind the day is for students to develop an understanding of their own Wellbeing and the importance it plays in their day-to-day living. The activities allowed for reflection and communication with each other, our staff and themselves about

who they are and how they meet their own Well-Being needs. During these days there was lots of laughing and smiling from our students and staff. The days included:

**Term 1 - Weigell Reserve** – Term 1 we moved our Wellbeing Day to outside of the school. We walked all 200 students down to the lovely spacious Weigell Reserve. Throughout the day students participated in a number of fun, engaging and at times challenging activities. They included: a Lego challenge, Mandala walk, Sports team challenges and the Ninja warrior obstacle course. Parents were invited to join their child for a shared lunch. It was a fabulous day and exciting to see the increased numbers of parents back in attendance for our community event.

**Term 3 - Wellbeing Week** – In term 3 we ran a Wellbeing week. We asked classes to participate in daily activities between recess and lunch that could be used to support our wellbeing. These included mindfulness, meditation, art therapy, yoga, dance and movement etc. Students were exposed to numerous ways we can look after ourselves and each other’s wellbeing.

**Term 4 - Christmas Wellbeing Day (Year 6 leaders)** – Year 6 students lead this Wellbeing Day. They designed and implemented 4 different activities for students to participate in. They included a Survivor water challenge, fun and games, cookie making and decorating, and a disco ran by parent and board member Chris Angelopoulos.

**We know that Wellbeing and learning are inextricably linked and so in order to see a growing and flourishing person (staff, student or parent) we need to ensure that our Wellbeing is a priority. Much has been achieved in this area in 2022 and we look forward to continuing to make it a focus at TWCS well into the future.**



## **P & F REPORT – Jess Rainsford**

The Executive Positions of the P&F for 2022 were held by Jess Rainsford (Chairperson), Kirsty Miller (Secretary) and Michelle Mellar (Treasurer). The P&F committee members were Melissa Bond, Tenille White, Jane O'Donoghue, Ryan McBride, Rebecca Hein, Marissa Sorich, Nick & Sarah Finn, Chris Trewin, Catherine Rowe, Gen Scatena, Shannon Elliot, Sarah & Dave Wylie and Allison Pirone. I would like to thank and congratulate the entire committee on another successful year of both fundraising and providing community events despite the continued COVID-19 challenges during the first half of the year.

### **Fundraising**

The P&F held six major fundraisers in 2022: Wine Drive fundraisers in terms 1, 3 & 4, a Bunnings BBQ, State Election BBQ and Federal Election BBQ.

Many thanks to Kirsty Miller for her ongoing efforts in coordinating, sorting and distributing every wine fundraiser like a well-oiled machine! The Wine Drives raised a total of \$4,269 profit.

Many thanks to Goodman Fielder, Joe & Joe Fruit & Veg & Browse In for their ongoing support and generous donations towards our fundraising efforts.

Thank you to our school families and the wider community for their tremendous support in raising a combined total of over \$10,000.

### **Community Events**

The start of 2022 was impacted by Covid restrictions resulting in the cancellation of the Welcome BBQ Evening.

We sold ice blocks in Term 1, five days a week, with record sales since moving to cashless sales through Qkr!. A big thank you to one of our parents, Chris Simms from Peters for looking after us with account organisation and ordering.

We held the annual Shrove Tuesday Pancake Day on the 1<sup>st</sup> March.

On State Election Day we held a Democracy Sausage Sizzle and Bake Sale where we made just over \$1,500 profit for our community.

On the 1<sup>st</sup> April we held Vili's Donut Day, with 50c from every sale going to Variety. A total of \$79.50 was donated to Variety from the TWCS donut sales.

The Federal Election BBQ & Bake Sale was hugely successful with just over \$2,000 raised.

Our annual Bunning BBQ Fundraiser was another success with just over \$2,400 profit made.

On Friday 2<sup>nd</sup> of September we held a Father's Day Breakfast BBQ with a fantastic turnout and just over \$200 raised.

On Sports Day we offered drinks & Ice blocks for sale and quickly sold out of all ice blocks.

On Carols Night we held a BBQ, sold drinks and ice blocks.

### **Achievements**

In 2022 the P&F made donations to our community totalling \$2,800.

New Basketball Jerseys were purchased with a donation of \$1,500 made by the P&F. Many thanks to Hastwell for their sponsorship donation towards the TWCS basketball teams.

2 new portable basketball rings were purchased to the value of \$799.00 for the Reception/1 basketball clinic and as an extra ring for lunchtime & recess.

The P&F also purchased a table for the staff to use in their newly paved outdoor staff room area to the value of \$550.00.

At the close of 2022 the balance of the P&F Trust Account was \$25,745.15.

## Recognition

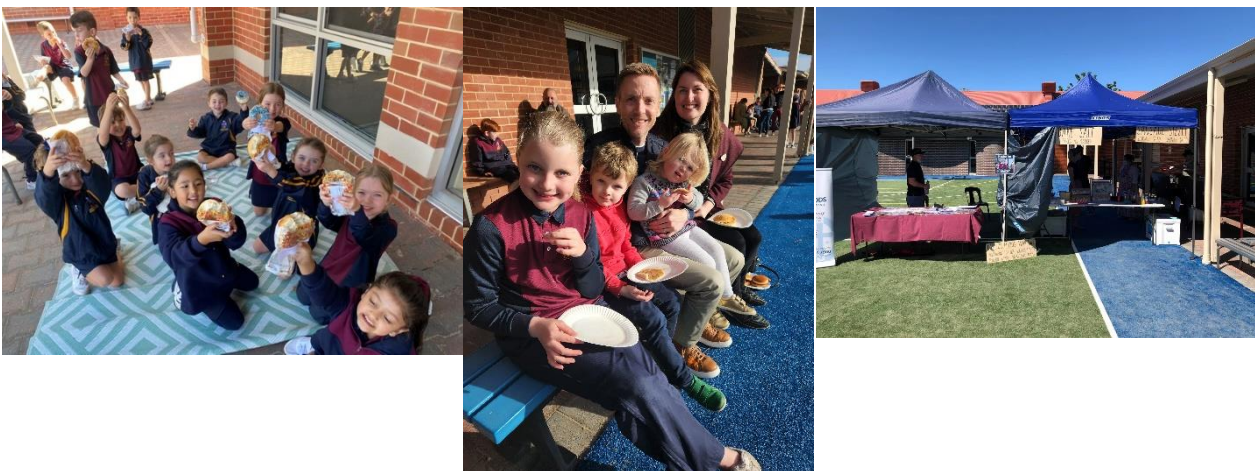
I cannot adequately express my gratitude to the 2022 P&F committee. Not only for turning up to meetings, but for putting in the many hours behind the scenes which make fundraisers and events successful.

A thank you must also go to the businesses and organisations who have supported our fundraisers and events in 2022: Hastwell, Goodman Fielder Pty Ltd, Moo Baa Oink, Entwine, Joe & Joe Fruit & Veg, Specialty Foods, Vili's and Bakers Delight Kurralta Park. A huge thank you to the many families who donated a total of \$300 toward the purchase of sausages for our BBQ's.

To all members of our community who volunteered their time in 2022, we are truly thankful and blessed to have you in our community. We are unable to function without your assistance:


Kirsty, Dan, Jake, Ruby & Lily Miller, Stuart, Grayson, Esmé & Mabel Rainsford, Tenille White, Mel Bond, Michelle Mellar, Ryan McBride, Kimberley Marjas, Ally Gosling, Genevieve Pelekani, Rebecca H, Sarah & Dave Wiley, Jane O'Donoghue, Francis Eig, Sarah & Nick Finn, Nikola Manos, Rodrigo Ramirez, Chris & Stav Angelopoulos, Gen Scatena, Catherine Harvey, Rebecca Jucha, Alana Quinn, Shannon Elliot, Laurel Wright, Marie Pietris, Sharlene Lo, Kerryn Rodda, Donna Cooney, Shannon Hornhardt, Cherise Conrick, Lee Pryor, Erin Sneath, Deepankur Bhatia, Jenna Pearce, Louise Viergever, Maya Alexander, Cassie Zivkov, Mafalda Quaresma, Farai Gwanzura, Paul Bierman, Rachna Kohli, Rodrigo Costa, Eddy Loureiro, Fiona Cossey, Rebecca Castley, Toni Hall, S Bowmer, Stella Chubb, Kate Ramazan, Stella Charalambous, Allison Sheridan, Gemma Smyth, Amita Karnawat, Craig Fabbian, Yamasaki Family, Dawid Szewczyk, Allison Pirone, Johanna Vandenberg, Wade Hall, Paul Rose, Tyson Garam, Rita Campbell, Gary Baldwin, Kim Murphy, Peta Yates, Paula Freer, Diana Dente and Linda Wooley.

To all staff of TWCS, I am truly grateful for your on-going support of the P&F in 2022.





## WHS – Linda Wooley

		<b>AGM Board Report</b> <b>TENISON WOODS CATHOLIC SCHOOL</b>		<b>031F</b> (January 2021)
<b>Date of AGM</b>		08/03/2023		
<b>Report Period</b>		December 2021 - 11 <sup>th</sup> November 2022		
<b>Incident Reports</b>				
<b>Accident / Incident / Near Miss / Hazards</b>	<b>Number</b>	<b>Description</b>		
Accidents / Incidents*				
Near misses	1	Portable whiteboard fell over while being moved		
Hazards	4	Equipment stored in hall could fall on students Pole came out of monkey bars on Nature Play See-saw needs to be inspected. Metal plates in courtyard are slippery when wet		
First aid only				
Lost time injuries				
New Work Injury Claims				
Bullying Complaint investigations				
Student Related	3	Trip cut to head Student split eyebrow open on play equipment Student fell on courts and hurt arm		
<b>SafeWork SA</b>				
<b>Date of Incident / complaint</b>	<b>Incident ID #</b>	<b>Incident Details</b>	<b>Actions from SafeWorkSA</b> (e.g. SWSA Action Letter, Prohibition / Improvement Notice)	<b>Date of Notice Sign Off</b>
<b>Correspondence Received</b>				
<b>Title of document</b>		<b>Author</b>	<b>Date presented to staff/actioned</b>	
Hazard Alert Defibrillator		CSHW	14/01/2022	
Safety Bulletin		CSHW	17/02/2022	
Playground Proactive Campaign		CSHW/SafeWork SA	24/03/2022	
Chemical Audit		CSHW	24/03/2022	
Hazard Alert Metal awning collapse		CSHW	08/04/2022	
<i>Procedures for Consultation</i>		CSHW	18/05/2022	
<i>Safety Bulletin</i>		CSHW	20/05/2022	



**AGM Board Report  
TENISON WOODS CATHOLIC SCHOOL**

**031F**  
(January 2021)

**Correspondence Received**

<i>Safety Bulletin</i>	<i>CSHW</i>	18/08/2022
<i>Hazard Alert Inflatables</i>	<i>CSHW</i>	26/08/2022
<i>Electrical Safety Focus</i>	<i>CSHW</i>	07/09/2022
<i>WHS &amp; IM policy update</i>	<i>CSHW</i>	09/09/2022
<i>Process Flow Charts for all Procedures</i>	<i>CSHW</i>	10/10/2022
<i>Hazard Alert Extension cords</i>	<i>CSHW</i>	21/10/2022

**Policy / Procedure**

Title of policy / procedure	Date presented to staff
Procedures 15 & 24	11/02/2022
<i>Procedure 5 Consultation &amp; Communication Updated</i>	20/05/2022
Procedure 18 Challenging Behaviours Updated	20/05/2022
Procedure 21 Bullying & Harassment Updated	20/05/2022
Procedure 27 Traffic Management Updated	20/05/2022

**Audits**

Type of Audit	Corrective Actions Identified
Work Environment (3)	Provide locked storage for workers belongings
Emergency & Critical Incident (10)	Update Emergency & Disaster Management Plan Ensure Required drills completed in 2023
Induction & Training (13)	Appoint and Train new Contact Officers
Management of Hazardous Chemicals (19)	Update Safety Data Sheets
Purchasing (20)	Complete Pre-purchase checklists for purchase of new plant&/or equipment and complete risk assessments as required
Fall Prevention (24)	Have fixed ladder points inspected
Traffic Management (27)	Complete survey and implement controls as required

**Training**



## AGM Board Report TENISON WOODS CATHOLIC SCHOOL

**031F**  
(January 2021)

Westies Footy Cup	23/06/2022
Coffee Van	03/08/2022
Choir Visit Loreto College	11/08/2022
Senior Camp Robe Catering Risk Assessment	08/09/2022
Senior Camp Tarooki Robe (in progress)	08/09/2022
Staff Reflection Day	19/09/2022
Year 6 Excursion Movie and lunch	21/09/2022
Choir Festival Theatre	28/09/2022
Building Opening/25 Year Celebration	25/10/2022
Reception Animals Anonymous	31/10/2022
Zoo Snooze 2/3 Red and Brown	21/10/2022
Zoo Snooze 2/3 Green	21/10/2022
Sports Day	03/11/2022
<b>Activity</b>	<b>Date completed</b>
Staff Inductions	27/01/2022
Evac Lock In plans displayed in Room 1 - 8	27/01/2022
Updated New to service Electrical register	03/02/2022
Yard duty bags refilled	03/02/2022
Temporary tag Mac Books	03/02/2022
Learning Manager Data Base updated	10/02/2022
Training Records Updated	10/02/2022
Training Register (Preceda) updated	10/02/2022
Contractor Register Updated	17/02/2022
New Service Providers Updated	17/02/2022
Temporary Tag Ipads	17/02/2022
Board Report	03/03/2022
<i>Board Report AGM</i>	10/03/2022
<i>Service Providers Records updated</i>	17/03/2022
<i>Staff training records updated (Preceda)</i>	17/03/2022



## AGM Board Report TENISON WOODS CATHOLIC SCHOOL

**031F**  
(January 2021)

Activity	Date completed
Inspection of Nature Play space	24/03/2022
3 Audits completed	24/03/2022
Workplace Inspections prepared	31/03/2022
Learning Manager updated	31/03/2022
Preparation for Well-Being Day	07/04/2022
Working through 2021 Audit actions	07/04/2022
SALT Updated new staff and moved out staff that have left	20/05/2022
Updated Preceda	26/05/2022
Updated SALT added new staff	09/06/2022
Updated Preceda	26/05/2022
Workplace Inspections distributed	23/06/2022
Contractor Database updated	30/06/2022
Preceda Updated	30/06/2022
Board Report	01/07/2022
Contractor/Service Providers Register Updated	07/07/2022
Workplace Inspections continued	07/07/2022
Workplace Inspections continued	28/07/2022
Fire Drill completed	28/07/2022
7 Procedure Verifications completed (Audits)	04/08/2022
Testing and tagging catch up completed by Gary Baldwin of missed equipment	10/08/2022
First Aid training booked for 11 staff members	11/08/2022
Kidsafe completed inspection on Nature Play and Jr Primary Playground (report to follow)	17/08/2022
Workplace Inspections completed and returned and Actions added to maintenance schedule	18/08/2022
Board Report	20/08/2022
Contractor/Service Providers Register	ongoing
Attended WHS Coordinators meeting	26/08/2022
Workplace Inspections actions continued	25/08/2022
Preceda Reports updated	25/08/2022



## AGM Board Report TENISON WOODS CATHOLIC SCHOOL

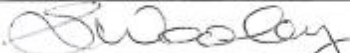
**031F**  
(January 2021)

Title	Provider	Date completed
RRAN	DECS	Dec 2021
Fire and Other Emergencies	<i>Learning Manager</i>	Jan
SACA Key Documents	<i>Learning Manager</i>	Jan 22
Equal Opportunity Employment	<i>Learning Manager</i>	Jan/Feb 2022
EEO	<i>Learning Manager (13 Staff)</i>	March/April
Camps and Excursions	Learning Manager (1 Staff )	April 2022
Information Security Awareness	Learning Manager (1 Staff)	April 2022
Promoting Continence Care	CSHW	March 2022
WHS	<i>SALT (4 staff completed)</i>	August 22
WHS	<i>SALT (3 staff completed)</i>	September 22
WHS	<i>SALT (11 staff completed)</i>	Oct/Nov
Activity Risk Assessments		Date completed
Sports Day		16/11/2021
P&F Election BBQ and Bake Sale Risk Assessment		04/03/2022
SACPSSA Swimming Carnival Risk Assessment		08/03/2022
R-2 Swimming Risk Assessment		17/03/2022
Well Being Day Weigall Oval Risk Assessment		31/03/2022
P&F Election BBQ and Bake Sale		12/05/2022
<i>SACPSSA Lacrosse Carnival</i>		30/05/2022
<i>Living Eggs</i>		01/06/2022
<i>SACPSSA Cross Country Carnival</i>		02/06/2022
<i>SACPSSA Netball Carnival</i>		09/06/2022
<i>Choir Visit St Aloysius</i>		09/06/2022
<i>Arch D Podcast</i>		16/06/2022
<i>Mini Market Year 6</i>		23/06/2022
Activity Risk Assessments		Date completed



**AGM Board Report**  
**TENISON WOODS CATHOLIC SCHOOL**

**031F**  
(January 2021)

Activity	Date completed
SALT Training Report run	01/09/2022
Workplace Actions continued	01/09/2022
Working through Year 6 camp assessments and WHS/ Child Protection checks	08/09/2022
First Aid Duty bags refilled	15/09/2022
Kidsafe Inspection Report received	15/09/2022
Playground actions sent to Gary to complete	15/09/2022
Board Report	15/09/2022
Contractor/Service Providers Register	ongoing
Attended WHS Coordinators meeting	02/11/2022
Workplace Inspections Distributed	02/11/2022
Evacuation Drill	03/11/2022
SALT Training Report run	11/11/2022
Workplace Inspections returned	11/11/2022
<b>Other Issues</b>	
Report prepared by	Linda Wooley  22-2-2022



## TENISON WOODS CATHOLIC PRIMARY SCHOOL

Tenison Woods Catholic Primary School  
68 Brooker Tce, Richmond S.A. 5033

Ph: (08) 8131 7900

Email: [info@twcs.catholic.edu.au](mailto:info@twcs.catholic.edu.au)

Web: [www.twcs.catholic.edu.au](http://www.twcs.catholic.edu.au)